

1. 7:00 P.M. Regular City Council Meeting

Documents:

[2019-02-06 CITY COUNCIL AGENDA.PDF](#)
[2019-02-06 CITY COUNCIL PACKET.PDF](#)

NOTICE OF PUBLIC MEETING

TO THE PUBLIC AND RESIDENTS OF VERNAL CITY: Notice is hereby given that the **VERNAL CITY COUNCIL** will hold a regular meeting / work session on **Wednesday, February 6, 2019 at 5:00 p.m.** in the Vernal City Planning and Zoning Conference Room – Second Floor - 374 East Main St, Vernal, Utah.

A G E N D A

5:00 p.m.

OPENING CEREMONY

1. Welcome

STANDING BUSINESS

1. Approval of Minutes of January 16, 2019 Regular Meeting

WORK SESSION

1. Discussion of City Priorities and Initiatives for 2019 – Quinn Bennion

ADMISTRATIVE REPORTS

ADJOURN

NOTE: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Quinn Bennion at 374 East Main, Vernal, Utah 84078 or phone (435) 789-2255 at least three days before the meeting.

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MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD
JANUARY 16, 2019 at 7:00 p.m. in the Vernal City Council room, 374 East Main,
Vernal, Utah 84078.

PRESENT: Councilmembers Dave Everett, Ted Munford, Samantha Scott, Bert Clark, Travis Allan and Mayor Doug Hammond.

WELCOME: Mayor Doug Hammond welcomed everyone to the meeting.

INVOCATION OR UPLIFTING THOUGHT: The invocation was given by Councilmember Dave Everett.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Councilmember Samantha Scott.

APPROVAL OF CITY COUNCIL MINUTES OF JANUARY 2, 2019: *Councilmember Ted Munford moved to approve the minutes of January 2, 2019 as written. Councilmember Samantha Scott seconded the motion. The motion passed with Councilmembers Munford, Everett, Scott, Allan and Clark voting in favor.*

REQUEST FOR SPONSORSHIP SUPPORT OF DIAMOND MOUNTAIN SPEEDWAY – ALLEN HACKING: Mayor Hammond stated this item will be postponed as Mr. Hacking is not available.

PRESENTATION OF FY2018 AUDIT: Mayor Doug Hammond noted that Mr. Rasmussen, CPA, was not able to drive over the pass from Price, Utah with the snow fall so Mike Davis will present the audit. Mike Davis explained that the auditors come each year for four days and look at the City's finances. The majority of the City's revenue comes from taxes, particularly sales tax, which increased slightly from the prior year. However, the innkeeper tax and franchise tax decreased. Councilmember Bert Clark asked if the City's highway funds have increased with the new tax that was approved a few years back. Mike Davis answered yes, those funds are being received, however, they are not as high as expected. He noted that the City's revenue is not stable even though sales are up. The unexpended general fund balance is at \$2.8 million dollars or 25% which is the maximum amount that can be unreserved. Councilmember Bert Clark asked what the minimum amount is. Mike Davis stated 3% and the City would get written up for that amount. The goal is to stay around 18%. The utility funds have a deficit of \$120,000 for water with depreciation as the auditors figure we lost that much in value for that system. The rates for the water system are good as long as there is not a large repair needed. One item that affected the budget was the refinance of the bonds. The old bonds had to be paid before the City could show the revenue from the new bonds which affected this budget. Another issue is the balance shown in the court bail trust records and the City's financial system. These entries did not match requiring the City to make a correction. Also, the finance department needs to give the elected officials a financial statement and that will be done each month with a full detailed statement quarterly. Overall the audit was a fair presentation of the finances of the City. The Council thanked Mike for the report

**MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD
JANUARY 16, 2019**

48 **REQUEST FOR APPROVAL TO REZONE THE PROPERTY LOCATED AT 955 WEST**
49 **500 SOUTH AND 975 WEST 500 SOUTH FROM R-2 AND RA-1 RESIDENTIAL ZONES**
50 **TO R-4 AND R-3 RESIDENTIAL ZONES - ORDINANCE NO. 2019-02 - GENE**
51 **ANFINSON / ALLEN PARKER:** Mayor Hammond reminded the Council that a public
52 hearing was held during the last meeting on this rezone request. Allen Parker stated that after
53 concerns voiced during the public hearing, the property owner has agreed to amend his rezone
54 request to change the northern 150 feet of the property from a R-2 zone to a R-4 zone and the
55 remainder of the property to a R-2 zone rather than an R-3 zone. This will require only one
56 parcel of property to be rezoned to a R-2 zone from a RA-1 zone. Councilmember Ted
57 Munford stated this matches what was discussed. Councilmember Dave Everett asked for
58 clarification on what happens to the horses if the property is rezoned. Allen Parker stated that he
59 is not aware of any legal arrangement with the owner for the horses. However, City code
60 allows a legal non-conforming use for the horses as they are a legal use in a RA-1 zone so they
61 are “grandfathered” and will be allowed to remain on the property until they discontinue that use
62 for a year. Councilmember Bert Clark stated he is concerned that the storm water not drain into
63 the gulch as this area has a high water table. Allen Parker stated that the R-4 zone will require
64 the owner to retain the storm water on their own property. *After further discussion,*
65 *Councilmember Ted Munford moved to approve Ordinance No. 2019-02 rezoning the north*
66 *portion of this property to a R-4 zone and the other parcel from a RA-1 to a R-2 zone.*
67 *Councilmember Dave Everett seconded the motion. The motion passed with the following roll*
68 *call vote:*

- 69 *Councilmember Ted Munford.....aye;*
- 70 *Councilmember Travis Allan.....aye;*
- 71 *Councilmember Dave Everett.....aye;*
- 72 *Councilmember Samantha Scott.....aye;*
- 73 *Councilmember Bert Clark.....aye.*

74
75 Mr. Alex Steback asked the Council to look at the speed limit signs posted on that roadway and
76 suggested more signs be posted so the motorists see the speed limit. Chief Dylan Rooks stated
77 that would be easy to review and add signs where necessary.

78
79 **REQUEST FOR APPROVAL OF AIRPORT GRANT AMENDMENT - RUNWAY**
80 **DEMOLITION, RSA GRADING AND DRAINAGE PROJECT – DOUG BROWN:** Doug
81 Brown explained that the FAA grant amount needs to be amended to cover the final phase of the
82 runway which required more layers of dirt and asphalt than expected. The increase to the cost of
83 the runway is \$136,046 and 95% of that is reimbursable from the FAA. *Councilmember Bert*
84 *Clark moved to approve the airport grant amendment in the amount of \$136,045.*
85 *Councilmember Travis Allan seconded the motion. The motion passed with the following roll call*
86 *vote:*

- 87 *Councilmember Ted Munford.....aye;*
- 88 *Councilmember Travis Allan.....aye;*
- 89 *Councilmember Dave Everett.....aye;*
- 90 *Councilmember Samantha Scott.....aye;*
- 91 *Councilmember Bert Clark.....aye.*

**MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD
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**REQUEST FOR APPROVAL OF THE 2019 PLANNING COMMISSION SCHEDULE –
RESOLUTION NO. 2019-01:** Allen Parker reminded the Council that every year they need to set the schedule for the Planning Commission. This resolution keeps the same schedule which is 7 pm on the 2nd Tuesday of each month. *Councilmember Samantha Scott moved to approve Resolution No. 2019-01 as presented. Councilmember Bert Clark seconded the motion. The motion passed with the following roll call vote:*

- Councilmember Ted Munford.....aye;*
- Councilmember Travis Allan.....aye;*
- Councilmember Dave Everett.....aye;*
- Councilmember Samantha Scott.....aye;*
- Councilmember Bert Clark.....aye.*

REQUEST FOR APPROVAL OF THE 2019 PLANNING COMMISSION CHAIR AND VICE-CHAIR: Allen Parker stated that the Planning Commission is recommending Joni Crane remain the chairman and Jim Linchelton be appointed as the vice-chairman. These appointments must be ratified by the City Council. *Councilmember Samantha Scott moved to appoint Joni Crane as the Chairman of the Planning Commission and Jim Linchelton as the vice-chair for 2019. Councilmember Dave Everett seconded the motion. The motion passed with Councilmembers Scott, Everett, Allan, Clark and Munford voting in favor.*

DISCUSSION ABOUT PROCESS AND FEES FOR REGISTERING TAXI-CAB BUSINESSES AND OPERATORS: Quinn Bennion explained that he wanted to inform the Council about discussions he had with taxi-cab owners who voiced their concerns about the fees for taxi-cab drivers who are simply looking for a job and cannot afford a \$75 fee. Currently the taxi-cab business owner pays a \$65 license fee for the year, and then each operator pays a fee for the background check which is a deterrent for the taxi companies to hire drivers or they do not bother to come in to get a license. Possibly a temporary license can be issued for 30 days to see if they want to remain a driver and then pay an annual fee. Councilmember Ted Munford stated he would be in favor if the backgrounds are still completed. Quinn Bennion stated he would bring a recommendation to the Council next month.

ADMINISTRATIVE REPORTS:

Sewer Board Meeting:

Councilmember Bert Clark explained the sewer board is working on a master plan update. Councilmember Dave Everett stated the plan will help all the entities be on the same page and will map out the sewer lines so it can be determined how a development will affect the lines or if there is capacity.

Council work session:

Quinn Bennion reminded the Council that the next meeting will start at 5 pm in the planning conference room to discuss the vision and projects for 2019.

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138 Homeless Bill:

139 Quinn explained that legislation has been drafted to modify the homeless bill that was passed last
140 year, and Representative Chew will be filing that draft legislation although it does not go as far
141 as the County wanted it to.

142

143 Joint City / County meeting:

144 Mayor Doug Hammond stated that a joint City/County meeting has been scheduled for Monday,
145 January 28th at 4:30 pm at the County building to discuss mineral lease funds being used to run
146 the Special Service Districts. All the SSD directors have also been invited. The next joint
147 City / County meeting will be held February 25th at the City in the community room to discuss
148 the bus system and funding options.

149

150 **ADJOURN:** *There being no further business, Councilmember Samantha Scott moved to*
151 *adjourn. Councilmember Ted Munford seconded the motion. The motion passed with a*
152 *unanimous vote and the meeting was declared adjourned.*

153

154

155

Mayor Doug Hammond

156 ATTEST:

157

158

159 _____
Roxanne Behunin, Deputy Recorder

(S E A L)

160

161

Vernal City - 2019 Priority projects / initiatives		Feb 6, 2019
Is this item a priority for the City in 2019?		
If so, what is the best path forward?		
Staff initiative, assigned to committee, work group or Council as a whole		
Project / Initiative	Comments	Next Steps
Downtown revitalization efforts	what level of support?	
1 Roger Brooks presentation and recommendations	which items are a priority for the City?	
2 Easy access parking at Pink Dinosaur	enable more visitors for photo shoot	
3 Downtown - alley maintenance	what role does City have?	
4 Downtown bike lanes	Plan developed. Funding from grant, UDOT, chip seal project	
5 Downtown parking		
6 More dinosaur themed items	dino tracks on sidewalks, benches, murals	
7 BTA bench project	Private / community project	
8 Outdoor skating rink	rink boards are available from Western Park	
9 River Fest	New event in June to celebrate John Wesley Powell 150	
Emphasis on neighborhood unity & stabilization		
10 Code inspections / enforcement	Level of enforcement efforts	
Improved communication with residents, public		
11 Participation in the County digital sign upgrade		
12 Upgraded website	RFP sent out, firm selected	new website launched in February 2019
Explore projects / initiatives with financial impacts		
13 Purchase of street light system	Audit / appraisal cost is \$10,500 to initiate process	perform audit of current system
14 BTA funding	\$190k funded by UTSSD, only 3 months authorized	
15 Grant writer and searching for grants	registered with E-Civis	County is in the process of hiring a grant writer. Request city partnership at \$25k.
16 Services at view area - West end of town	Reduce expenses by eliminating services	
17 DV shelter lease	RFP at State level for an operator	
18 Reduce water system loss	current loss ratio is higher than desired	
19 Security measures at the water intake at Ashley Springs		
Capital Improvements		
20 Develop 5 year CIP list		
21 Stormwater drainage project - downtown	Report from UDOT is complete is downtown	Presentation to CIB Board in February for funding
22 Reconfigure planning window	safety concerns. Limited public access	Phase 1 included in the 2019 budget
23 Stienaker Canal trail	Concept design initiated. Two grants paid for design.	Construction scheduled for 2020
24 Concrete work at the crisis shelter	CDBG grant submission	
Planning projects		
25 Review and update to the Master Plan		
26 Moderate Housing Plan	update and submit	
27 County / districts relations		

28	Text retention policy and implementation		
29	Ordinances encouraging air quality	burning used oil for heat	
30	Wayfinding project and plan	2 grants, 7 entities	Master Plan underway. To be completed early 2019
31	Consider HOV routes through city	Connect hotels, restaurants and routes to outdoor rec	
32	Water in community park		
33	Monitor and advocate for legislation to help rural Utah at Capital		
34	Develop vehicle replacement schedule		
COMPLETED - on 2018 list			2019 update
1	Safety incentive program	started in February 2018	program now reqd for TAP. Program has shown to be very successful in reducing accident rates and severity
2	Fitness room for PD / city employees	ready for use. Waiver required.	
3	Employee appreciation event	First appreciation dinner held Dec. 2018	
4	Initiate residential recycling program	Recyclops responded to the RFP and started services in Vernal and on the city utility bill	
5	Solid waste contract change over	RFP issued. Changed providers to G&H	
6	Employee Christmas bonus	Renamed to Employee Year End Performance Recognition	
7	Safe Routes to School Grant 2018	recommended for 500 W. from 1100 S. to north	Received grant for preferred project on 500 W.
8	Central Canal discussion	Canal company received two grants for piping Cental Canal	
9	Future of 400 W. from 100 S to 200 S	Street ROW granted to neighboring property owners	Private work to be completed in 2019
10	Digital council packets	Started in December 2018	
11	Walking Park maintenance	Reworked arrangement. RFP for mowing in Spring 2019.	
12	Public Information Officer functions	FB posts, responses, press releases, promotions	Contract approved in 2018 and underway
13	Banners on Main Street	requests from outside groups	Discussed and resolved (for now)
14	Promotion of housing programs - CDBG, UBAOG		
15	Renovation Expo	programs targeted for stabilizing neighborhoods	Participated in the Home & Garden Show
16	Ordinance for traffic enforcement at Aggie Blvd / Main St	Existing state statute will be utelized for traffic enforcement efforts on the boundary line	
17	Develop a community calendar	thisisvernal.com launched in Nov. 2018	
Not Pursued in 2018			
1	Asphalt tailings from airport	All tailings were re-used at the airport complex	
2	Rental of old city hall building	Rental for another governmental entity pursued, but the PD building parking and access became prohibitive	