TO THE PUBLIC AND RESIDENTS OF VERNAL CITY: Notice is hereby given that the **VERNAL CITY COUNCIL** will hold a regular meeting on ***Wednesday, October 7, 2020 at 7:00 p.m.*** in the Vernal City Council Chambers at 374 East Main St, Vernal, Utah.

A G E N D A

7:00 p.m. **OPENING CEREMONY**

1. Invocation or Uplifting Thought
2. Pledge of Allegiance

STANDING BUSINESS

1. Approval of the Minutes of September 16, 2020 Regular Meeting

7:15 PM **PUBLIC HEARING**

1. Downtown Master Plan Application for Funding with the Community Impact Board – Quinn Bennion

POLICY AND LEGISLATION

1. Request for Approval of Amendment to the Vernal City Municipal Code – Section 6.20.010 – Dog Licensing Required – Ordinance No. 2020-11– Dave Everett
2. Request for Approval of Interlocal Agreement with Uintah Fire Suppression SSD for Fire Services at the Airport – Resolution No. 2020-11 - Allen Parker
3. Review of Potential CDBG project submittals – Quinn Bennion
4. Review of the Airport Capital Improvement Plan – Allen Parker
5. Request for Approval of Agreement with IWORQS for Fleet Management Software – Allen Parker
6. Discussion regarding Water & Sewer Lateral Service Line Warrant Program – Quinn Bennion

ADMINISTRATIVE REPORTS

ADJOURN

1. 7:00 P.M. October 7, 2020 City Council Meeting

   Documents:

   COUNCIL PACKET 10-7-2020.PDF
   10-07-2020 AGENDA.PDF

NOTICE OF PUBLIC MEETING

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ADJOURN

NOTE: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Quinn Bennion, 374 East Main, Vernal, Utah 84078 or phone (435)789-2255 at least three days before the meeting.

MEMORANDUM

TO: **Mayor & City Council**

FROM: **Quinn Bennion, City Manager**

RE: ***Agenda Items for October 7, 2020 Council Meeting***

PUBLIC HEARING (7:15pm)

1. **Downtown Master Plan application for funding with the Community Impact Board** – Quinn Bennion

POLICY AND LEGISLATION

1. **Request for approval of amendment to the Vernal City Municipal Code – Section 6.20.010 – Dog Licensing Required – Ordinance No. 2020-11** – Dave Everitt. This item relates to recent policy changes at the Animal Control District. The dog licensing will change to a rolling 12 month calendar for renewal. Previously, the license was calendar year.

2. **Request for approval of Interlocal Agreement with Uintah Fire Suppression SSD for Fire Services at the Airport –** Allen Parker. Each commercial flight at the airport requires an ARRF trained person to be on stand-by during take-off and landing. Recently, the Fire District offered to assist with the fire services and help take the burden off the two employees at the airport. Four Fire District staff and volunteers are now ARRF trained. The airport fund will pay for the services to the Fire District when they cover the commercial flights.

3. **Review of Potential CDBG project submittals – Quinn Bennion.** Each year, the City submits a list of possible CDBG projects to UBOAG under consideration for funding. The packet includes last year's list. This year, I propose submitting an application for street and sidewalk improvements on income eligible residential streets. This type of project requires a survey to be administered to all residents along the street to determine LMI eligibility (low to moderate income). Once a project is deemed eligible, the survey is good for 5 years.

4. **Review of the Airport Capital Improvement Plan** – Allen Parker. The sponsors of the airport are to submit a ten year CIP plan to FAA. This plan identifies federally funded projects that may be submitted in the future by the airport. This is an update for the plan starting 2021.

5. **Request for approval of Agreement with IWORQS for Fleet Management Software** – Allen Parker. The City recently expanded the software modules provided by IWORQS. The city mechanic has requested software to track the city vehicle fleet. He has received training on the software and determined that it will be effective to service the fleet.

6. **Discussion regarding Water & Sewer Lateral Service Line Warrant Program** – Quinn Bennion. The Utah League is promoting the NLC's service line warranty program. The service line warranty program helps homeowners pay for water service or sewer lateral repair costs. Home owners are responsible for the costs of sewer and water line repairs from the water meter to their home and from the main sewer trunk line to their home. The costs to repair a line is substantial especially if it involves cutting into a roadway or even across a road. Costs can run well above $10,000. NLC's service line warranty program partners with HomeServe – one of many national companies offering a warranty program. https://www.slwofa.com/ The warranty (it is not insurance) will pay up to $8,500 per occurrence for repairs to the service lines. Homeowners pay $80-120 per year for the warranty. HomeServe contracts with local contractors to assess and make the repairs.

   Positives of the service line warranty program:
   - It is a huge benefit to the homeowner when they need a repair. Even paying the warranty for 20 years at $100 is much less than paying a repair of $8,000 to $10,000.
   - In a previous City, I received many compliments from residents thankful they had purchased the program. They were glad the City participated and let them know of the program.
   - When a resident complains about their water or sewer line repair costs, staff can report to them the benefits of the line warranty program.
   - The City receives a commission on the warranty program. For the City signing on, advertising, promoting and endorsing the program, the City gets a return.
   - HomeServe received high marks for customer service.

   Negatives of the City being involved in the service:
   - Cities are typically not in the business of referring a specific business to a resident or endorsing a business. For example, a city would never think of endorsing a home owners insurance company over another. HomeServe requires the Mayor to sign a letter that is mailed to every resident with the City's logo encouraging and endorsing this program. This occurs every year.
   - The City does not go through a procurement process to select HomeServe. NLC did the vetting process and selected HomeServe so each of the cities, in theory, do not need to go through the process.
   - City staff receives additional calls asking about the program, billing, notices, complaints, etc. This occurs more often than anticipated. The staff time spent is about equivalent of the amount HomeServe paid the City for the endorsement.
   - While working for a previous City, staff received a few complaints about the City endorsing a company. These residents thought it was not the role of government to get involved in promoting one private business over another.
   - Homeowners signed up for the program and then forgot. They get a bill the next year and complain to the City.
   - This program and many others like it are available on the open market. Homeowners can purchase on their own. (However, I looked up HomeServe and they don't serve the Vernal area). This may be something to consider. If there are no warranty programs serving the Vernal area, this may justify supporting one without feeling like we are competing against another business.

Could the City set up our own utility line warranty program? Possibly. We could offer the warranty to home owners for water and sewer laterals (with lots of legal work). The City would receive the funds each year in an enterprise fund for those who participate, negotiate with a local contractor and use the funds to pay for the fixes.

MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD SEPTEMBER 16, 2020 at 7:00 p.m. in the Vernal City Council room, 374 East Main, Vernal, Utah 84078.

PRESENT: Councilmembers Nicholas Porter, Dave Everett, Ted Munford, Travis Allan and Bert Clark and Mayor Doug Hammond.

WELCOME: Mayor Doug Hammond welcomed everyone to the meeting.

INVOCATION OR UPLIFTING THOUGHT: The invocation was given by Councilmember Travis Allan.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Councilmember Dave Everett.

APPROVAL OF CITY COUNCIL REGULAR MEETING MINUTES OF SEPTEMBER 2, 2020, 2020: *Councilmember Travis Allan moved to approve the minutes of September 2, 2020. Councilmember Ted Munford seconded the motion. The motion passed with Councilmembers Everett, Munford, Allan, Porter and Clark voting in favor.*

STORYTELLING FESTIVAL – VERNIE HEENEY: Vernie Heeney reminded the Council that there will not be a festival this year; however one storyteller will be doing two performances on September 19th at the Middle School. Masks are required and groups will be separated to comply with social distancing.

CHAMBER OF COMMERCE ANNUAL REPORT: Quinn Bennion reported that this item needs to be postponed.

REQUEST FOR APPROVAL OF A MINOR SUBDIVISION TO SUBDIVIDE PROPERTY LOCATED AT 1684 WEST HIGHWAY 40 – WESTON MOTELS: Allen Parker explained that the City received a request to split the property next to the Weston Hotel into two lots. Mr. Parker displayed a diagram of the property split and explained that the grassed area to the west will be one lot and the developed area to the east will be another lot. The Planning Commission held a public hearing and are forwarding a positive recommendation for this request. Councilmember Bert Clark stated he remembers the grassed area being a three par golf course for patrons of the motel. Allen Parker stated the applicant is working with UDOT to develop the property behind the motel and has public access onto a Vernal City street. There was some discussion regarding access to the street next to the soccer fields. *Councilmember Ted Munford moved to approve the minor subdivision for Weston Motels as presented. Councilmember Travis Allan seconded the motion.*

Quinn Bennion stated this development should have access to 800 South Street and the plat showing the lot split will not allow that. Allen Parker stated in the original concept that access was an important part of the development with traffic flow. He noted that there are irrigation facilities there which may be an issue. Councilmember Nicholas Porter asked if that issue can

AWAITING FORMAL APPROVAL

even go into this decision to approve the minor subdivision split. Allen Parker answered that this is an administrative approval and does meet all the regulations so it would not be appropriate to outright deny the request.

Councilmember Ted Munford withdrew his motion stating he would like to table this item and Councilmember Travis Allan withdrew his second.

The Council discussed the possibility of an easement or other ways to allow access. Councilmember Ted Munford suggested the staff discuss this item with the developer. *Councilmember Ted Munford moved to approve the minor subdivision for Weston Motel. Councilmember Travis Allan seconded the motion. The motion passed with the following roll call vote:*

Councilmember Munford.....aye;
Councilmember Allan.....aye;
Councilmember Everett.....aye;
Councilmember Porter.....aye;
Councilmember Clark.....aye.

PUBLIC HEARINGS: REQUEST TO REZONE PROPERTY FROM R-3 RESIDENTIAL ZONE TO R-4 RESIDENTIAL ZONE AT 238 WEST 200 SOUTH, 152 SOUTH 200 WEST, 168 SOUTH 200 WEST, AND 186 SOUTH 200 WEST, VERNAL, UTAH FROM STEVE COCHRAN (MILES PROPERTY HOLDING LLC), BENJAMIN PORTER, DAVID DAVIS, DURK HALL & ELAINE HASSINGER – ORDINANCE NO. 2020-09: Allen Parker explained the City received a request from Steve Cochran and several of the property owners to rezone an area by 200 West and 200 South from an R-3 to R-4 residential zone. The R-3 zone is a medium density residential zone while the R-4 zone allows the highest density and reduced setbacks along with business activities such as offices. Mr. Parker displayed the City map showing the properties requesting the rezone. Some of the properties actually have a split zone. This area in the general plan shows a medium density, however, there is an overlay that has a mixed use that allows exceptions so the Council can apply any zone to areas of a mixed use as long as it does not create an island. The reasoning for this overlay was to allow commercial, low and high density to a downtown core. In order to not be spot zoning the property has to be adjacent to an R-4 residential zone. Allen Parker stated after the public hearing before the Planning Commission the members of the Commission forwarded a negative recommendation. Councilmember Ted Munford asked why the property owner wants to change the zone. Mayor Doug Hammond opened the public hearing.

Steve Cochran, developer at 1897 S 120 East, stated that the main reason for this rezone request is to allow him to fix up the garage on the back of the property and split the lot into two lots creating a flag lot. The problem is the setbacks for the R-3 zone are 30 feet so there is not enough footage around the garage to convert it to a home. The setbacks for the R-4 zone are 10 feet on the back and five feet on the sides so the building would comply with those regulations. He

AWAITING FORMAL APPROVAL

stated he became aware of the neighbors' concerns that this could turn into higher density and more liability, but that is not his plan. He suggested the Council consider a development agreement. Councilmember Dave Everett asked Mr. Cochran to explain the structure that is on the property. Steve stated it is a two bay garage. Allen Parker reminded the Council that the lot split for this property was denied because of this structure as you cannot have an accessory building on a piece of land without a main dwelling. The lot split would have the home on the other lot. Councilmember Travis Allan recalled that it was a dilapidated building that needed to be taken down. Councilmember Ted Munford stated if it is changed to R-4, the City has to live with what happens in the future. He noted that the current owner has great intentions; however when it changes hands the new owners are free to do what is allowed in the zone. Councilmember Travis Allan asked what the concerns of the neighbors are. There was some discussion regarding development agreements that were approved for other rezoned properties. Allen Parker stated those agreements are hard to administer. Steve Cochran stated he would be willing to hold onto this property as a rental. Councilmember Travis Allan stated this request affects other properties, not just Mr. Cochran's. Steve Cochran stated he has purchased old buildings before and rebuilt them to be nice buildings. Councilmember Bert Clark stated the overlay is to allow retail along 100 South and 100 North and this property is farther south. He stated he would not want to extend that further south. Allen Parker agreed. Councilmember Ted Munford stated that the the regulations for flag lots should be looked at to make sure they are appropriate. He noted that since the homes are not on a street, the setbacks do not seem to be that important. Allen Parker stated that the R-3 zone has the same setbacks as the R-1 zone and possibly the City should look at reducing the footage within reason. Councilmember Ted Munford asked the staff to look into different policies for flag lots. Steve Cochran stated that the main house is under contract and asked if it is possible to have a flag lot permitted and nothing done until a final decision is made. The Council indicated it would take time to change the code, if it is changed.

Mr. Derk Hall, neighbor, stated that the garage is next to his backyard and it is a garage not a living space. He stated that although he initially signed the letter to be a part of the rezone, he misunderstood what was planned, and he is not in favor of this change. Also the neighbor, Elaine, does not want to change from single family homes. He stated that this neighborhood does not need apartments. Councilmember Bert Clark clarified that he would rather see it remain as an R-3 zone. Mr. Hall answered yes, and stated it could change in the future.

Annette Daggett, neighbor, stated that her concern is what will happen in the future. She stated she does not want to end up in a situation where she is living next to an apartment complex.

There being no further public comments, Mayor Doug Hammond closed the public hearing. *Councilmember Bert Clark moved to deny this rezone request and keep the existing zone. Councilmember Ted Munford seconded the motion. Councilmember Nicholas Porter disclosed that he had a conflict with this issue as his brother is one of the applicants. The motion passed with the following roll call vote:*

AWAITING FORMAL APPROVAL

Councilmember Munford ..... *aye;*
Councilmember Allan ..... *aye;*
Councilmember Everett ..... *aye;*
Councilmember Porter ..... *aye;*
Councilmember Clark ..... *aye.*

PUBLIC HEARINGS: REQUEST TO REZONE PROPERTY FROM R-2 RESIDENTIAL ZONE TO C-2 COMMERCIAL ZONE AT 410 NORTH 800 WEST & 713 WEST 500 NORTH, VERNAL, UTAH, JACOB PHILLIPS- ORDINANCE NO. 2020-10: Allen Parker explained that this request is to rezone two properties next to the mortuary property on 500 North. The current zone is R-2 residential and Mr. Phillips is asking to rezone it to commercial. The Planning Commission heard this request and is forwarding a positive recommendation. Councilmember Bert Clark asked how much property is involved in this request. Allen Parker stated it is 2.5 acres. Councilmember Bert Clark noted that there is a drain line on that property. Allen Parker stated it is on the property that is already developed. Councilmember Dave Everett asked if this is next to Uintah Basin Medical Center. Allen Parker answered yes, it is directly west. Mayor Doug Hammond opened the public hearing. There being no public comments, Mayor Doug Hammond closed the public hearing. *Councilmember Ted Munford moved to approve Ordinance No. 2020-10 as presented. Councilmember Nicholas Porter seconded the motion. The motion passed with the following roll call vote:*

Councilmember Munford ..... *aye;*
Councilmember Allan ..... *aye;*
Councilmember Everett ..... *aye;*
Councilmember Porter ..... *aye;*
Councilmember Clark ..... *aye.*

DISCUSSION REGARDING DOWNTOWN REVITALIZATION PLANS AND SUBMISSION TO CIB FOR PLANNING GRANT: Quinn Bennion explained that he wanted to receive the Council's input and direction to apply for a downtown revitalization planning grant through the Community Impact Board. He explained that he met with the Chamber of Commerce director, Uintah County Tourism director, Uintah County economic development director and a County Commissioner to get their input and see if it is the right time to start a plan. Also, this project was mentioned to UDOT Region 3 planner several weeks ago, and they set aside $100,000 for Vernal to develop a downtown revitalization plan. The items that will be looked at are economics, multi-transit, transportation, pedestrian access, etc. To apply for a planning grant through the CIB, there has to be a 50% match and Uintah County is willing to fund 25% which is $15,000. The cost to the City would be $15,000. If this plan is successful, property values will go up and downtown will be more vibrant. The City has the downtown plan that was done in 2006, but there was no implementation. Quinn Bennion stated this plan will need private investment, developers, and city and county investment.

AWAITING FORMAL APPROVAL

Councilmember Bert Clark stated it would be good to get with local businesses and property owners involved. Councilmember Ted Munford stated some cities have made major investments in their downtown areas like Grand Junction, Colorado with sculptures, pictures, and events to get people downtown. Councilmember Dave Everett stated people are moving to smaller areas and this will attract them downtown which creates more business and tax revenue. Quinn Bennion stated in the future the Council will need to make a decision on establishing a CDRA District to incentivize improvements. Councilmember Bert Clark questioned what area is "downtown". Quinn Bennion stated the maximum area would be 5th to 5th; however the CDRA may have to be smaller. Allen Parker agreed that having a CDRA in place is critical to attract reinvestment. Quinn Bennion stated there is a lot of potential to bring people downtown similar to the balloon festival which had 5000 to 6000 people walking around. The Council voiced their appreciation for the staff working on this project.

DISCUSSION REGARDING POSSIBLE SEWER LATERAL AND WATER SERVICE LINE WARRANTY PROGRAM: Quinn Bennion stated this item is not critical and suggested it be tabled.

ADMINISTRATIVE REPORTS:

CARES Act:

Quinn Bennion reminded the Council that the City would be receiving the second allotment of the CARES Act funds and will begin working on business grants for the community. Councilmember Clark questioned if a business got funds from round one would they be eligible for more funds. Quinn Bennion stated they will be eligible, however first priority will be those businesses that did not get any funds in round 1. Councilmember Dave Everett stated that several businesses signed up for the Shop Utah grant and have to give 50% of the funds to customers in some way. He noted that West End Cleaners is offering a discount until the 1st of November to use those funds.

Main Street Drainage:

Quinn Bennion stated the storm drain project is now underway on Main Street and will go through the middle of next year.

CLOSED SESSION: *Councilmember Dave Everett moved to go into closed session to hold a strategy session to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares. Councilmember Nicholas Porter seconded the motion. The motion passed with the following roll call vote:*

Councilmember Munford ..... aye;
Councilmember Allan ..... aye;
Councilmember Everett ..... aye;
Councilmember Porter ..... aye;
Councilmember Clark ..... aye.

AWAITING FORMAL APPROVAL

MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD SEPTEMBER 16, 2020

RECONVENE INTO OPEN SESSION AND ADJOURN: Mayor Doug Hammond declared the meeting back in open session. There being no further business; *Councilmember Bert Clark moved to adjourn. Councilmember Dave Everett seconded the motion. The motion passed with a unanimous vote and the meeting was declared adjourned.*

_____

Mayor Doug Hammond

ATTEST:

_____

Roxanne Behunin, Deputy Recorder (S E A L)

AWAITING FORMAL APPROVAL

PERMANENT COMMUNITY IMPACT FUND

NEW APPLICATION

Revised August 2020

PERMANENT COMMUNITY IMPACT FUND
1385 SOUTH STATE, SUITE 400
SALT LAKE CITY, UTAH 84115
O: 801-468-0175

EMAIL COMPLETE APPLICATIONS TO:
BPBROWN@UTAH.GOV

WORKFORCE SERVICES
HOUSING & COMMUNITY DEVELOPMENT

APPLICATION DEADLINES
JUNE 1; OCTOBER 1; FEBRUARY 1; (5:00 PM)

PERMANENT COMMUNITY IMPACT FUND BOARD APPLICATION

PART A. GENERAL INFORMATION *(PLEASE USE THE TAB KEY)*

PROJECT TITLE: **Vernal City Downtown Master Plan**

PROJECT LOCATION: **Venal City**

POPULATION: **9,800**

APPLICANT ATTENDED TUTORIAL: Y ☒ N ☐

APPLICATION PROVIDED TO SHPO: Y ☐ N ☐ N/A ☒

APPLICANT AGENCY:

NAME: **Vernal City**

FEDERAL TAX ID NUMBER: **87-6000-29**

ADDRESS: **374 East Main Street**

CITY: **Vernal** COUNTY: **Uintah** ZIP: **84078**

CONTACT NAME: **Quinn Bennion**
Must be with the applicant agency and registered in webgrants

PHONE: **435-781-7110** EMAIL: **qbennion@vernalcity.org**

CELL: **435-828-1002**

PRESIDING OFFICIAL // NAME: **Doug Hammond**
This person shall sign application

TITLE: **Mayor**

PHONE: **435-789-2255** EMAIL: **mayor@vernalcity.org**

CLERK / RECORDER // NAME: **Quinn Bennion**

PHONE: **435-781-7110** EMAIL: **qbennion@vernalcity.org**

APPLICANT SUPPORT:

ENGINEER / ARCHITECT // NAME: **Keith Despain**

COMPANY: **CRS Engineers**

MAILING ADDRESS: **2028 W 500 N**

PHONE: **435-781-2550**

EMAIL: **keith.despain@crsengineers.com**

CITY: **Vernal** STATE: **UT** ZIP: **84078**

CELL: **435-790-3913**

BOND COUNSEL // NAME:

COMPANY:

MAILING ADDRESS:

PHONE:

EMAIL:

CITY: STATE: ZIP:

CELL:

FINANCIAL CONSULTANT // NAME:
(OPTIONAL)

COMPANY:

MAILING ADDRESS:

PHONE:

EMAIL:

CITY: STATE: ZIP:

CELL:

PART B. PROPOSED FUNDING

Note: The CIB may limit its total participation in any given project to a maximum of $5,000,000.

TOTAL CIB FUNDS REQUESTED *One Lump Sum - Round to the nearest $1000*	APPLICANT'S GRANT/LOAN PACKAGE REQUEST
$30,000	$30,000 **Grant** **Loan @** **% for** **Years**

SECURITY FOR LOAN	SOURCE/LESSEE
GENERAL OBLIGATION BOND	
REVENUE BOND	
BUILDING AUTHORITY LEASE REVENUE BOND	
CLASS B & C ROAD FUND REVENUE BOND	
MINERAL LEASE REVENUE	
OTHER (SPECIFY):	

TOTAL PROJECT FUNDING	SPECIFY	AMOUNT
APPLICANT CASH		$15,000
APPLICANT IN-KIND**		
OTHER LOCAL CASH	**Uintah County**	$15,000
OTHER LOCAL IN-KIND**		
FEDERAL GRANT		
FEDERAL LOAN		
STATE GRANT (DDW, DWQ, - NOT CIB)		
STATE LOAN (DDW, DWQ, - NOT CIB)		
TOTAL REQUESTED **CIB** FUNDS		$30,000
TOTAL PROJECT COST *MUST MATCH PROJECT TOTAL (PG. 3)*	*PLEASE NOTE THIS WILL AUTOMATICALLY TOTAL THE ABOVE NUMBERS. PLEASE DO NOT OVERIDE.*	$60,000

ADDITIONAL QUESTIONS

All applicants must indicate how they propose to finance cost over-runs for the proposed project.
As a planning project, the consultant will have a fixed contract amount.
Were other funding sources, (e.g., DDW, DWQ, USDA Rural Development) contacted to discuss financing this project? Y☒ N ☐
Who? **UDOT and Uintah County are both contributing to this plan**

Will the proposed facility be leased? Y☐ N☒ If yes, provide evidence that it will constitute a true lease. (Pass through public funding for private purpose is statutorily prohibited.)

Are there mineral revenue development impacts that affect *public infrastructure, public finance, federal land, employment and safety*? Describe: **Highway 40 (Main Street) carries oil tankers and other vehicle traffic from mineral producing activities through downtown Vernal. The health and safety of pedestrians, bicyclists, and other traffic is a major component of this study.**
Clearly define the public purpose for the project and identify how the project alleviates impacts on *public infrastructure, public finance, federal land, employment and safety*. **This project will affect all who travel and visit downtown Vernal by making the Main Street area safer for pedestrians and vehicles. The revitialization plan will encourage private investment and public improvements.**
What is the percentage of federal land in the county? **59%**
Who are the prime beneficiaries of this project? **All people who visit, work, shop and pass through downtown Vernal Ctiy.**

PART C. PROJECT BUDGET

COST ESTIMATES

INDIVIDUAL OR FIRM RESPONSIBLE

DATE OF ESTIMATE

CONSTRUCTION BUDGET

ATTACH DETAILED BUDGET AS PART OF ATTACHMENT #1

CONSTRUCTION

CONTINGENCY

CONSTRUCTION SUBTOTAL *PLEASE NOTE THIS WILL AUTOMATICALLY TOTAL THE ABOVE NUMBERS. PLEASE DO NOT OVERIDE.* **$0**

PRE-CONSTRUCTION ENGINEERING
Preliminary studies, layouts, cost estimates, design drawings, specification & contract documents

SPECIAL ENGINEERING SERVICES
Soil investigations, geotechnical studies, land surveys, environmental evaluations, permitting, water rights and other special investigations

CONSTRUCTION ENGINEERING SERVICES
Representation during construction, special inspections, materials testing and construction phase services

ENGINEERING SUBTOTAL *PLEASE NOTE THIS WILL AUTOMATICALLY TOTAL THE ABOVE NUMBERS. PLEASE DO NOT OVERIDE.* **$0**

PLANNING AND STUDIES SUBTOTAL
NEPA, EA, EIS, FEASIBILITY

See attached cost estimate

$60,000

LAND/EASEMENTS/WATER RIGHT SUBTOTAL

EQUIPMENT & FACILITIES SUBTOTAL

ADMIN // LEGAL / BONDING ONLY

ADMIN // FINANCIAL CONSULTANT

ADMIN SUBTOTAL *PLEASE NOTE THIS WILL AUTOMATICALLY TOTAL THE ABOVE NUMBERS. PLEASE DO NOT OVERIDE.* **$0**

PROJECT TOTAL - ***MUST MATCH TOTAL PROJECT COST (PG.2)*** = $0 (THIS SHOULD BE $0 IF PAGE 2=PAGE 3) $60,000
PLEASE NOTE THIS WILL AUTOMATICALLY TOTAL THE ABOVE NUMBERS. PLEASE DO NOT OVERIDE.

ANNUAL PLANNED BUDGET FOR COMPLETED PROJECT

ESTIMATED START DATE 12/2020

OPERATIONS & MAINTENANCE **N/A - PLAN ONLY**

REPLACEMENT FUND

PART D. APPLICANT AGENCY FINANCIAL INFORMATION

CURRENT YEAR 2020
ANNUAL BUDGET $15,754,875

GENERAL FUND BUDGET $9,879,975

PROPERTY TAX

YEAR (LAST 5 YRS)	TAX RATE	TAX COLLECTED
2019	**0.000678**	**$402,188**
2018	**0.000713**	$413,726
2017	**0.000622**	$379,048
2016	**0.000607**	$369,896
2015	**0.000597**	$380,300

CURRENT DEBT STRUCTURE

ASSESSED VALUATION	**$608,319,066**
G.O. DEBT CAPACITY*	**$22,231,975**
OUTSTANDING G.O. DEBT	**$0**
REMAINING G.O. DEBT CAPACITY *(SUBTRACT OUTSTANDING DEBT FROM DEBT CAPACITY)*	**$22,231,975**

**G.O. DEBT LIMITS: COUNTIES 2% of ASSESSED VALUE*
CITIES, TOWNS SCHOOL DISTRICTS 4% OF ASSESSED VALUE
CITIES (1st & 2nd class) +4% for water, lights, sewers OF ASSESSED VALUE
CITIES (3rd class) & TOWNS +8% for water, lights, sewers OF ASSESSED VALUE

TOTAL OUTSTANDING DEBT	**$9,535,000**
TOTAL CURRENT ANNUAL DEBT SERVICE	**$725,000**

USER FEES *(IF APPLICABLE)*

PROVIDE USER FEE STRUCTURES FOR ALL RELATED PROJECTS.

POPULATION.

COST OF PROJECT DIVIDED BY POPULATION = COST PER CAPITA.
$

NUMBER OF USERS (OR ESTIMATE)

Bonded Debt Summary

Bonded debt information must be submitted in the format shown below. The submission of bonded debt information in an alternative format will not be accepted, since it precludes easy reference to the actual debt structure of applicant agencies. Please attach additional pages in the same format if there are insufficient columns to list all bonded debt issues.

	BOND ISSUE #1	BOND ISSUE #2	BOND ISSUE #3	BOND ISSUE #4	BOND ISSUE #5	BOND ISSUE #6	BOND ISSUE #7
PURPOSE	**Sewer**	**Fire Truck**	**City Muni Bldg**	**City Muni Bldg**	**City Muni Bldg**	**Storm Drain**	**Streets**
$ ISSUED	$63,000	$250,000	$3,000,000	$2,500,000	$3,575,000	$200,000	$1,200,000
INTEREST RATE	**0**	**0**	**0**	**2.5**	**4.785**	**2.5**	**2.5**
DATE ISSUED	**12/18**	**10/2008**	**7/2013**	**7/2013**	**9/2018**	**5/2019**	**9/2008**
DATE DUE	**2047**	**2032**	**2040**	**2043**	**2038**	**2/2027**	**2027**
BOND HOLDER	**CIB**	**CIB**	**CIB**	**CIB**	**Open Market**	**CIB**	**CIB**
ANNUAL DEBT SERVICE							
2021	$22,000	$10,000	$107,000	$119,075	**$271,650**	$25,000	$77,275
2022	**$22,000**	$10,000	$107,000	**$119,350**	**$267,150**	**$26,000**	$77,650
2023	**$22,000**	$10,000	$107,000	**$119,575**	**$267,650**	**$27,000**	**$76,975**
2024	**$22,000**	$10,000	$107,000	**$119,750**	**$268,000**	**$28,000**	**$77,275**
2025	**$22,000**	$10,000	$107,000	**$119,875**	**$236,600**	**$30,000**	**$77,525**
2026	**$22,000**	$10,000	$107,000	$118,950	**$236,200**	**$31,000**	**$77,725**
2027	**$22,000**	$10,000	$107,000	**$119,000**	**$240,600**	**$33,000**	**$75,875**
2028	**$22,000**	$10,000	$107,000	**$119,000**	**$239,600**		
2029	**$22,000**	$10,000	$107,000	**$118,950**	**$243,400**		
2030	**$22,000**	$10,000	$107,000	**$119,850**	**$236,800**		
2031	**$22,000**	$10,000	$107,000	**$119,675**	**$240,200**		
2032	**$22,000**	$10,000	$107,000	**$119,450**	**$243,200**		
2033	**$22,000**		$107,000	**$119,175**	**$240,800**		
2034	**$22,000**		$107,000	**$119,850**	$243,200		
2035	**$22,000**		$107,000	**$119,450**	**$240,200**		
2036	**$22,000**		$107,000	**$119,000**	**$242,000**		
2037	**$22,000**		$107,000	**$119,500**	**$243,400**		
2038	**$22,000**		$107,000	**$119,925**	**$244,400**		
2039	**$22,000**		$107,000	**$119,850**			
2040	**$22,000**		$107,000	**$119,450**			
2041	**$21,000**			$119,000			
2042	**$21,000**			$119,500			
2043	**$21,000**			$119,925			
2044	**$21,000**						
2045	**$21,000**						
2046	**$21,000**						
2047	**$21,000**						
2048							
2049							
2050							
2051							

Bonded Debt Summary

Bonded debt information must be submitted in the format shown below. The submission of bonded debt information in an alternative format will not be accepted, since it precludes easy reference to the actual debt structure of applicant agencies. Please attach additional pages in the same format if there are insufficient columns to list all bonded debt issues.

	BOND ISSUE #1	BOND ISSUE #2	BOND ISSUE #3	BOND ISSUE #4	BOND ISSUE #5	BOND ISSUE #6	BOND ISSUE #7
PURPOSE	Storm Drain	Streets	Water	Water	Water	Water	Water
$ ISSUED	$1,100,000	$400,000	$270,000	$780,534	$340,000	$510,000	$5,216,000
INTEREST RATE	0	0	2.18	2.5	0	0	0
DATE ISSUED	9/2010	2020	3/2001	3/2007	3/2010	3/2010	3/2015
DATE DUE	2039	2024	2021	2026	2034	2029	2044
BOND HOLDER	CIB	UTSSD	Drinking Water	CIB	CIB	CIB	CIB
ANNUAL DEBT SERVICE							
2021	$37,000	$80,000	$17,261	$49,775	$14,000	$26,000	$174,000
2022	$37,000	$80,000		$49,700	$14,000	$26,000	$174,000
2023	$37,000	$80,000		$49,600	$14,000	$26,000	$174,000
2024	$37,000	$80,000		$49,475	$14,000	$26,000	$174,000
2025	$37,000			$49,325	$14,000	$26,000	$174,000
2026	$37,000			$47,150	$14,000	$26,000	$174,000
2027	$37,000				$14,000	$26,000	$174,000
2028	$37,000				$14,000	$26,000	$174,000
2029	$37,000				$14,000	$16,000	$174,000
2030	$37,000				$14,000		$174,000
2031	$37,000				$14,000		$174,000
2032	$37,000				$14,000		$174,000
2033	$37,000				$14,000		$174,000
2034	$37,000				$14,000		$174,000
2035	$37,000						$174,000
2036	$37,000						$174,000
2037	$37,000						$174,000
2038	$37,000						$174,000
2039	$37,000						$174,000
2040							$174,000
2041							$174,000
2042							$174,000
2043							$174,000
2044							$174,000
2045							
2046							
2047							
2048							
2049							
2050							
2051							

Bonded Debt Summary

Bonded debt information must be submitted in the format shown below. The submission of bonded debt information in an alternative format will not be accepted, since it precludes easy reference to the actual debt structure of applicant agencies. Please attach additional pages in the same format if there are insufficient columns to list all bonded debt issues.

	BOND ISSUE #1	BOND ISSUE #2	BOND ISSUE #3	BOND ISSUE #4	BOND ISSUE #5	BOND ISSUE #6	BOND ISSUE #7
PURPOSE	Water	Water	Water	Water	Sewer	Sewer	Sewer
$ ISSUED	$490,000	$114,787	$3,087,000	$280,000	$144,000	$691,000	$707,000
INTEREST RATE	0	0	1.5	0	3.5	0	0
DATE ISSUED	3/2015	3/2015	2/2016	3/2018	12/2003	12/2006	12/2008
DATE DUE	2045	2033	2045	2047	2022	2025	2027
BOND HOLDER	CIB	CIB	UWCD	CIB	Water Quality 2002 A	CIB	CIB
ANNUAL DEBT SERVICE							
2021	$16,000	$6,000	$102,900	$9,000	$10,700	$35,000	$35,000
2022	$16,000	$6,000	$102,900	$9,000	$10,350	$35,000	$35,000
2023	$16,000	$6,000	$102,900	$9,000		$35,000	$35,000
2024	$16,000	$6,000	$102,900	$9,000		$35,000	$35,000
2025	$16,000	$6,000	$102,900	$9,000		$36,000	$35,000
2026	$16,000	$6,000	$102,900	$9,000			$35,000
2027	$16,000	$6,000	$102,900	$9,000			$42,000
2028	$16,000	$6,000	$102,900	$9,000			
2029	$16,000	$6,000	$102,900	$9,000			
2030	$16,000	$6,000	$102,900	$9,000			
2031	$16,000	$6,000	$102,900	$9,000			
2032	$16,000	$6,786	$102,900	$9,000			
2033	$16,000		$102,900	$9,000			
2034	$16,000		$102,900	$9,000			
2035	$16,000		$102,900	$9,000			
2036	$17,000		$102,900	$9,000			
2037	$17,000		$102,900	$9,000			
2038	$17,000		$102,900	$10,000			
2039	$17,000		$102,900	$10,000			
2040	$17,000		$102,900	$10,000			
2041	$17,000		$102,900	$10,000			
2042	$17,000		$102,900	$10,000			
2043	$17,000		$102,900	$10,000			
2044	$17,000		$102,900	$10,000			
2045	$17,000		$102,900	$10,000			
2046				$10,000			
2047				$10,000			
2048							
2049							
2050							
2051							

Bonded Debt Summary

Bonded debt information must be submitted in the format shown below. The submission of bonded debt information in an alternative format will not be accepted, since it precludes easy reference to the actual debt structure of applicant agencies. Please attach additional pages in the same format if there are insufficient columns to list all bonded debt issues.

	BOND ISSUE #1	BOND ISSUE #2	BOND ISSUE #3	BOND ISSUE #4	BOND ISSUE #5	BOND ISSUE #6	BOND ISSUE #7
PURPOSE	**Sewer**						
$ ISSUED	**$282,000**						
INTEREST RATE	**0**						
DATE ISSUED	**12/2010**						
DATE DUE	**2034**						
BOND HOLDER	**CIB**						
ANNUAL DEBT SERVICE							
2021	**$11,000**						
2022	**$11,000**						
2023	**$11,000**						
2024	**$11,000**						
2025	**$11,000**						
2026	**$11,000**						
2027	**$11,000**						
2028	**$11,000**						
2029	**$11,000**						
2030	**$11,000**						
2031	**$11,000**						
2032	**$11,000**						
2033	**$11,000**						
2034	**$18,000**						
2035							
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PART E. PRE-SUBMISSION ATTACHMENT CHECKLIST

Note: Please refer to CIB PROGRAM SUMMARY (jobs.utah.gov/housing/cib/index.html). ***Incomplete applications will be held pending completion of all requirements.***

☒ REGISTRATION **(*one time only)**
To be eligible for funding, the applicant must be registered in **WebGrants 3** (https:/webgrants.utah.gov/home.do). The applicant will receive an email with their login ID and password. If applicant has submitted an application previously, they should already have a login and password. DO NOT REGISTER AGAIN. Contact Gayle Gardner 801-468-0129.

☒ PROJECT DESCRIPTION
WHO - the applicant agency including the problem, situation, condition or need to be addressed by the proposed project and the number of persons, land area, governmental facilities, services or operations impacted by the problem.

WHAT- a description of the proposed project including size, location, development timetable, etc. Include explanation of projected benefits to public infrastructure and alternatives considered and include a detailed construction budget estimate. Include 8½ X 11 maps, floor plans, site plans, prepared estimates, etc.

WHY – has the applicant investigated other sources of funding for this project and an explanation of why the applicant agency requires financial assistance from CIB? Specify.

☒ CAPITAL IMPROVEMENT LIST
The 'Project' must be on the current consolidated county Capital Improvement List of the Housing & Community Development Division. CIB WILL NOT consider projects not identified on the current list, except in the case of a bona fide public safety or health emergency, or other compelling reason.

☐ WATER & SEWER APPLICATIONS
ALL WATER AND SEWER APPLICATIONS REQUIRE A DEPARTMENT OF ENVIRONMENTAL QUALITY REVIEW
Utah Department of Environmental Quality (DEQ) staff act as technical advisors to the CIB on drinking water and waste water projects. Applicants for proposed drinking water and waste water funding MUST COMPLETE AND SUBMIT the Drinking Water & Waste Water Project Supplement to DEQ with the CIB application. DEQ Supplemental form is located on CIB website: https://jobs.utah.gov/housing/community/cib/index.html

☐ STREET AND ROAD APPLICATIONS
Requires a completed street and road addendum, located on: jobs.utah.gov/housing/community/cib/documents/streetsandroadsaddendum.doc

☒ PLANNING APPLICATIONS
Requires a completed planning addendum. Planning grants are processed separately from other CIB funding. For more information on planning requirements including the addendum: jobs.utah.gov/housing/community/cib/documents/planninggranladdend.docx

☐ CONSTRUCTION APPLICATIONS // STATE HISTORIC PRESERVATION OFFICE (SHPO) REVIEW
Applications which include building, altering or disturbing properties fifty (50) years of age or older, or which may include new site excavation to include road realignments shall be submitted to SHPO and include photographs, map and address of the proposed project for review and comment by SHPO.

☒ ASSOCIATION OF GOVERNMENTS NOTIFICATION
Provide a copy of current application to the applicable AOG two (2) weeks prior to submission.

☒ AFFORDABLE HOUSING PLAN
Attach a brief summary (and date of adoption if applicable) of the applicant's efforts to comply with the requirements of Section 10-9a-403 UCA (municipalities) and Section 17-27a-403 UCA (counties). *DO NOT SUBMIT THE ENTIRE HOUSING PLAN.*

☒ PUBLIC NOTICE AND PARTICIPATION
The CIB requires a vigorous public participation effort. Applicants shall hold AT LEAST one formal public hearing to solicit comments concerning the size, scope, nature of any funding request PRIOR to its submission to the board. The minutes must reflect a discussion of all financing scenarios including the possibility of loan funding. Complete and detailed information regarding the project scope and it's financing, including expected financial impact, potential repayment terms, potential costs to the public as user fees, special assessments, or property taxes shall be discussed. A copy of the public notice for any public hearings and the official transcript / minutes from the hearing must be attached. (*NOTE: The board may require additional public hearings if it determines the applicant did not adequately disclose the impact to the public, or if it offers a substantially different financial package than from what was originally proposed.*)

☒ CURRENT AUDITED FINANCIAL REPORT
Provide a copy of most recent audited financial report.

PRESIDING OFFICIAL SIGNATURE

I, **Doug Hammond** (*TYPED NAME*), the **Mayor** (*TYPED TITLE*) of **Vernal City** (*TYPED ORGANIZATION*)

do hereby certify the information presented in this application is accurate and correct to the best of my knowledge and this application has been authorized by the applicant agency. Furthermore, I certify that this project will comply with all applicable laws as outlined in R990-8-3 (M) prohibiting discrimination on the basis of race, religion, color, or national origin; sex, age, and disability. This project, when complete, will comply with the Americans with Disabilities Act (ADA).

Doug B Hammond
ORIGINAL SIGNATURE

DATE 9/29/20

Entity: Vernal

Body: City Council

Subject:	Funding
Notice Title:	City Council Meeting
Meeting Location:	374 East main Vernal 84078
Event Date & Time:	October 7, 2020 October 7, 2020 07:15 PM - October 7, 2020 08:00 PM
Description/Agenda:	VERNAL CITY PUBLIC HEARING: Community Impact Board Funding The Vernal City Council is soliciting public input regarding the application of Vernal City to the Permanent Community Impact Fund Board of the State of Utah for the purpose of securing funding for the purpose of creating a Vernal City Downtown Master Plan. The application to the PCIB will request funding for a portion of the cost for the master plan in the amount of $30,000. The total cost of the project is not expected to exceed $60,000 of which a portion will be matching funds from the City. The planning project will include multiple opportunities for residents, business owners and other stakeholders to provide input to encourage and create a more vibrant and active downtown area. The public is invited to give their input to the Vernal City Council regarding the submission of this funding application at a public hearing to be held October 7, 2020 at 7:15 p.m. in the Vernal City Council chambers, 374 East Main, Vernal, Utah. Any questions regarding the submission of this application for this project should be directed to Quinn Bennion, City Manager, 374 East Main, Vernal, Utah, (435) 789-2255.
Notice of Special Accommodations:	NOTE: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Quinn Bennion at 374 East Main, Vernal, Utah 84078, telephone: 789-2255.
Notice of Electronic or telephone participation:	NA
Other information:	
Contact Information:	Quinn Bennion (435)789-2255 qbennion@vernalcity.org
Posted on:	September 22, 2020 08:43 AM
Last edited on:	September 22, 2020 08:43 AM

Printed from Utah's Public Notice Website (http://pmn.utah.gov/)

VERNAL
ORDINANCE 2020-11

AN ORDINANCE OF THE VERNAL CITY COUNCIL AMENDING THE VERNAL CITY CODE, SECTION 6.20.010 - LICENSING REQUIRED.

WHEREAS, the City Council finds that the regulations of pets within Vernal City is necessary for the orderly growth and living; and

WHEREAS, the City Council deems it to be in the best interest of the health, safety and welfare of the citizens to incorporate the following changes to the provisions of the Vernal City Code.

NOW THEREFORE, be it ordained by the Vernal City Council, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** "Section 6.20.010 Licensing Required" of the Vernal Municipal Code is hereby *amended* as follows:

AMENDMENT

Section 6.20.010 Licensing Required

A. All dogs must be licensed annually, except as otherwise provided in this chapter, to a person of the age of eighteen (18) years or older.
B. Any person owning, possessing, or harboring any dog shall obtain a license for such dog within thirty (30) days after the dog reaches the age of four (4) months; or in the case of a dog over four (4) months, within ten (10) days of the acquisition of the dog.
C. Any person owning, possessing, or harboring four or more dogs over the age of four (4) months shall obtain a kennel permit and/or business license as outlined at Chapter 6.22 herein.
D. License applications must be submitted annually to the District, utilizing a standard form which includes the name, address, and telephone number of the owner; and the breed, sex, sterilization status, color, name and age of the dog. The application must be accompanied by a current rabies vaccination certificate and license fees. License fees shall be established by and changed from time to time by a resolution adopted by the Board.
E. No dog will be licensed as spayed or neutered without proof that surgery was performed.
F. The license shall be effective from the date of purchase for a period of one year. ~~through the end of December of the current year, after which the license must be renewed~~. Licenses for the following year may be purchased within ninety (90) days prior to their expiration date.

(CC § 08-10-004 (2))
(Ord. 2014-32, Amended, 11/05/2014; Ord. 2005-15, Amended, 10/05/2005; 99-03, Amended, 05/10/1999)

PASSED AND ADOPTED BY THE VERNAL COUNCIL
_____.

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Nicholas Porter	_____	_____	_____	_____
Councilmember Travis Allan	_____	_____	_____	_____
Councilmember Dave Everett	_____	_____	_____	_____
Councilmember Bert Clark	_____	_____	_____	_____
Councilmember Ted Munford	_____	_____	_____	_____

Presiding Officer

_____
Doug Hammond, Mayor, Vernal

Attest

_____
QUINN B BENNION, City Manager / Recorder Vernal

RESOLUTION 2020-11

A RESOLUTION OF THE VERNAL CITY COUNCIL AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT WITH UINTAH FIRE SUPPRESSION SPECIAL SERVICE DISTRICT FOR FIRE SUPPRESSION SERVICES AND TRAINING AT THE VERNAL REGIONAL AIRPORT.

WHEREAS, the parties are authorized by the Utah Interlocal Cooperation Act, as set forth in Title 11, Chapter 13, Utah Code Ann. To enter into agreements with other public agencies on the basis of mutual advantage and to more efficiently provide government facilities, services and improvements to the general public; and

WHEREAS, Vernal City is managing and operating the Vernal Regional Airport; and

WHEREAS, the Uintah Fire Suppression Special Service District has been providing fire suppression services during standby hours and yearly certification training; and

WHEREAS, Vernal City would like the Fire Suppression Special Service District to continue to provide these services; and

WHEREAS, the Fire District and City have agreed on reimbursement for standby hours assistance and certification training and desire to set forth that agreement in writing.

NOW THEREFORE, in consideration of the mutual promises, obligations, and/or covenants contained herein, and for other good and valuable consideration, receipt, fairness, and sufficiency of which are hereby acknowledged, the parties hereto mutually agree as follows:

SECTION 1. ***Interlocal Agreement.*** The Vernal City Council desires to enter into this joint cooperation agreement.

SECTION 2. **Approval.** The Vernal City Council hereby approves the Interlocal Agreement referred to above and authorizes the Mayor to execute it on behalf of Vernal City.

SECTION 3. **Severability.** The provisions of this resolution shall be severable and if any provision thereof or the application of such provision under any circumstances is held invalid, it shall not affect any other provision of this resolution or the application in a different circumstance.

SECTION 4. **Effective Date.** This resolution shall become effective immediately upon adoption by the governing or legislative bodies of Vernal City and the Uintah Fire Suppression Special Service District.

RESOLUTION 2020-11

PASSED, AND ADOPTED this ___ day October, 2020.

_____
Mayor Doug Hammond

ATTEST:

_____
Quinn Bennion, City Recorder (S E A L)

INTERLOCAL AGREEMENT FOR
FIRE PROTECTION SERVICES

This agreement is made and entered into effective ___ the day of October, 2020, by and between the Uintah Fire Suppression Special Service District, a political subdivision, (hereinafter "Fire District") and Vernal City, a municipal corporation, (hereinafter "City").

RECITALS

WHEREAS, pursuant to the provisions of the Interlocal Cooperation Act, Utah Code Annotated 11-13-1010, 1953 as amended, political agencies including political subdivisions and districts of the State of Utah as therein defined, are authorized to enter into written agreements with one another for mutual advantage and to More effectively provide governmental facilities, services and improvements to the general public; and

WHEREAS, Vernal City is managing and operating the Vernal Regional Airport; and

WHEREAS, the Uintah Fire Suppression Special Service District has been providing fire suppression services during standby hours and yearly certification training; and

WHEREAS, Vernal City would like the Fire Suppression Special Service District to continue to provide these services; and

WHEREAS, the Fire District and City have agreed on reimbursement for standby hours assistance and certification training and desire to set forth that agreement in writing.

NOW THEREFORE, the parties agree as follows:

1. **Services Provided**: Vernal City has employees at the airport who have been trained in firefighting and fire suppression at airports. Vernal City agrees that the Fire District may use those employees to provide needed fire suppression services at the Vernal Airport during the work hours of (Monday thru Friday 7:00 a.m. to 5 p.m.). Fire District agrees to provide annual certification training to the Vernal City employees providing firefighting and fire suppression services at the airport and to provide fire suppression services at the Vernal Airport during the off hours (Saturday, Sunday, and Monday thru Friday 5:00 p.m. to 7 a.m. and holidays) which hours are referred to herein as standby hours or standby services. Fire District also provides quarterly fueling inspections and monthly fire training.

2. **Payment for Services**: Vernal City agrees to pay the Fire District for the annual certification training and standby hours and standby services provided by the Fire District to the Vernal Airport including costs of certification training and salaries for employees providing services during standby hours. Fire District will not charge for quarterly fueling inspections and monthly fire training.

Fire District will invoice, on a monthly basis, the City for the services provided. The invoice will set forth the services provided. City shall pay the invoice(s) within thirty (30) days of receipt of the invoice(s), unless there is a dispute as to the charges or the services provided, in which event, the City will pay for the undisputed services, or charges, on a particular invoice while the disputed charges are resolved by the parties.

3. **Indemnity.** The City shall indemnify and hold the Fire District, its directors, officers, agents, employees, fire fighters, or assigns, harmless for and from any and all claims, of any kind or nature, brought against the Fire District arising out of or related in any way to the services provided under this Agreement.

4. **Term.** This agreement shall begin on the date of this agreement and shall remain in effect for a period of one year unless earlier terminated pursuant to this agreement as set forth below. At the end of any term this agreement shall automatically renew for another term of one year unless either party gives notice of non-renewal 90 days prior to the end of any renewal term.

5. **Termination**. Either party may terminate this agreement at any time for any reason upon giving the other party 90 (ninety) days written notice of its intent to do so.

6. **Default.** In the event of default on the part of either entity, the other entity shall give written notice of the alleged default to the defaulting entity and the defaulting entity shall correct said default within 30 (thirty) days of receiving said notice. If said default is not cured within the 30 (thirty) days then the non-defaulting entity may terminate the agreement and/or proceed against the defaulting entity for enforcement or damages. In the event this matter requires legal process the entity at fault shall be liable for all damages, costs of court and attorney's fees.

7. **Notice.**Any notice shall be in writing and shall be delivered by hand or sent by United States Registered or Certified Mail, postage prepaid, addressed as follows:

FIRE DISTRICT:

Jeremy Raymond
UINTAH FIRE SPECIAL SERVICE DISTRICT
152 E. 100 N.
Vernal, Utah 84078

VERNAL CITY:

Quinn Bennion
VERNAL CITY
374 East Main
Vernal, Utah 84078

Either entity hereto may change its address to which said notice shall be delivered or mailed by giving notice of such change as provided above.

8. **Entire Agreement**. This is the entire agreement of the parties with respect to the issues addressed herein. Any modification to this Agreement shall be in writing and signed by the Fire District and Vernal City. No oral agreements or modifications shall be enforceable.

9. **Authority**. The parties and the undersigned acknowledge by executing this Agreement that they have the authority to enter into this Agreement, and to bind their respective entities, and that no further board or council action is necessary.

10. **Not Assignable**. This agreement cannot be assumed or assigned without the express written consent of the other entity.

11. **Binding Effect**. This agreement is binding upon and inures to the benefit of each of the entities hereto, their successors, and assigns, and their respective heirs and personal representatives.

12. **Governing Law**. The parties agree that this Agreement shall be interpreted according to the laws of Utah, and that jurisdiction is appropriate in the Eighth Judicial District Court of Uintah County.

In witness whereof, the parties hereto have signed this agreement as of the date first above written.

UINTAH FIRE SUPPRESSION SPECIAL SERVICE DISTRICT

_____
Chairman, Brian Gorum

ATTEST:

_____
Board Secretary

VERNAL CITY:

_____
Mayor Doug Hammond

ATTEST:

_____
City Recorder / Manager

2020 List - Vernal City

Uintah Basin Association of Governments - Region
Community Development Block Grant - Capital Improvement List
2020-2025

Applicant Priority	Entity	Project Description	Estimated Total Cost	CDBG Funds	Year: 2020-2025
1	Uintah County	Turning Point Shelter Upgrades	$100,000.00	$ 100,000.00	2020
1	Uintah County	Golden Age Center-Kitchen Equipment	$34,726.00	$ 34,726.00	2019
2	Uintah County	Uintah Fire Suppression- Fire Station - Tridell	$1,500,000.00	$ 287,000.00	2019
3	Uintah County	Uintah Fire Suppression- Fire Truck Avalon	$600,000.00	$ 287,000.00	2019
4	Uintah County	Golden Age Center-Food Truck and Oven Bed	$85,000.00	$ 85,000.00	2019
1	Vernal City	Sidewalk/new ADA ramps in residential neighborhood	$160,000.00	$ 40,000.00	2019
2	Vernal City	Security Infrastructure - City Culinary Primary Water Source	$40,000.00	$ 30,000.00	2019
3	Vernal City	Infrastructure to support public transit (concrete, ADA ramp, sidewalk, patio)	$50,000.00	$ 30,000.00	2019

Utah Division of Aeronautics

Airport Development Plan Project List

Vernal Regional (VEL) - $1 Million Primary Entitlement

Project Description & Cost Estimate

Scheduled/Requested Federal Fiscal Year	Project Description	Project Identification in ALP/MP	Funding Type	Sponsor Priority Number	Estimated Total Cost of Project	Cost Allocation $		
						Federal Participation	State Participation	Sponsor Participation
Federally Funded Projects						95.000%	0.000%	5.000%
2021	Reimburse 2011 SRE Purch	N/A	2021 Entitlement	1	$ 773,495	$ 773,495	$ -	$ -
2022	Reimburse 2019 SRE Purch	N/A	2022 Entitlement	2	$ 554,702	$ 526,967	$ -	$ -
2022	Seal Coat and Mark Pavements	Yes	2022 Entitlement	3	$ 420,000	$ 399,000	$ -	$ 21,000
2022	New Terminal Environmental Assessment	No	2022 Entitlement	4	$ -	$ -	$ -	$ -
2024	Acquire Land for New Terminal	No	2024 Entitlement	5	$ -	$ -	$ -	$ -
2025	Design New Terminal	No	25 Entitlement (50%)	6	$ 1,000,000	$ 500,000	$ -	$ 500,000
2026	Construct Terminal & Apron	No	25-26 Ent (95%)	7	$ 1,500,000	$ 1,425,000	$ -	$ 75,000
2027	Construct Terminal & Landside	No	FAA 75% / Local 25%	8	$ 7,250,000	$ 5,437,500	$ -	$ 1,812,500
2026	Seal Coat and Mark Pavements	Yes	2026 Entitlement	9	$ 440,000	$ 418,000	$ -	$ 22,000
2026	Hangar Taxiway EA	Yes	2026 Ent	10	$ 157,895	$ 150,000	$ -	$ 7,895
2028	Acquire Land for Hangar Taxiway	Yes	26-27 Ent	11	$ 1,947,368	$ 1,850,000	$ -	$ 97,368
2029	Construct Hangar Taxiway	Yes	28-29 Ent	12	$ 2,105,263	$ 2,000,000	$ -	$ 105,263
2031	GA & Commercial Apron Rehab	N/A	30-31 Ent	13	$ 2,105,263	$ 2,000,000	$ -	$ 105,263
Participation Totals					**$ 18,253,987**	**$ 15,479,962**	**$ -**	**$ 2,746,289**
Locally Funded Facility Projects							0.00%	100.00%
2024	Pavement Re-Marking	Yes	Local Only		$ 110,000			$ 110,000
202X	Runway 8/26 Ph 1 - Earthworks	Yes	Local Only		$ 1,400,000			$ 1,400,000
202X	GA Parking Lot Paving		Local Only		$ 150,000			$ 150,000
202X	Airport Entrance Sign		Local Only		$ 25,000			$ 25,000
202X	Runway 8/26 Ph2 - Paving	Yes	Local Only		$ 2,200,000			$ 2,200,000
Participation Totals					**$ 3,885,000**			**$ 3,885,000**
Locally Funded Equipment Projects								100.00%
2022	Operations Pickup		Local Only		$ 30,000			$ 30,000
202X	Airfield Paint Equipment		Local Only		$ 10,000			$ 10,000
202X	Dump Truck w/ Plow & Spreader		Local Only		$ 160,000			$ 160,000
2026	Operations Pickup		Local Only		$ 30,000			$ 30,000
Participation Totals					**$ 230,000**			**$ 230,000**

Note: Attach additional sheets as necessary to fully describe projects or to add information needed for a full understanding of project scope, location and costs.

For Planning Purposes Only

IWORQ SERVICE(S) AGREEMENT

For iWorQ application(s) and service(s)

Vernal, UT here after knows as ("Customer"), enters into THIS SERVICE(S) AGREEMENT ("Agreement") with iWorQ Systems Inc. ("iWorQ") with its principal place of business 1125 West 400 North, Suite 102, Logan, Utah 84321.

1. SOFTWARE AS A SERVICE (SaaS) TERMS OF ASSESS:

iWorQ grants Customer a non-exclusive, non-transferable limited access to use iWorQ service(s), application(s) on iWorQ's authorize website for the fee(s) and terms listed in Appendix A. This agreement will govern all application(s) and service(s) listed in the Appendix A.

2. CUSTOMER RESPONSIBILITY:

Customer acknowledges that they are receiving only a limited subscription to use the application(s), service(s), and related documentation, if any, and shall obtain no titles, ownership nor any rights in or to the application(s), service(s), and related documentation, all of which title and rights shall remain with iWorQ. Customer shall not permit any user to reproduce, copy, or reverse engineer any of the application(s), service(s) and related documentation.

iWorQ is not responsible for the content entered into iWorQ's database or uploaded as a document or image. Access to iWorQ can not be used to record personal or confidential information such as driver license numbers, social security numbers, financial data, credit card information or upload any images or documents considered personal or confidential.

3. TRAINING AND IMPLEMENTATION:

Customer agrees to provide the time, resources, and personnel to implement iWorQ's service(s) and application(s). iWorQ will assign a senior account manager and an account management team to implement service(s) and application(s). Typical implementation will take less than 60 days. iWorQ account managers will call twice per week, provide remote training once per week, and send weekly summary emails to the customer implementation team. iWorQ can provide project management and implementation document upon request.

iWorQ will do ONE import of the Customer's data. This import consists of importing data, sent by the Customer, in an electronic relational database format.

Customer must have clear ownership of all forms, letters, inspections, checklists, and data sent to iWorQ.

Data upload and storage is provided to every Customer. This includes uploading files up to 3MB and 10 GB of managed data storage on AWS GovCloud. Additional upload file sizes and managed data storage sizes can be provided based on the application(s) and service(s) listed in Appendix A.

4. CUSTOMER SUPPORT:

Customer support and training are FREE and available Monday-Friday, from 6:00 A.M. to 5:00 P.M. MST, for any authorized user with a login. iWorQ provides unlimited remote Customer training (through webinars), phone support, help files, and documentation. Basic support request is typically handled the same day. iWorQ provides "Service NOT Software".

5. BILLING:

iWorQ will invoice Customer on an annual basis. iWorQ will send invoice by mail and by email to the address(s) listed in Appendix A. Terms of the invoice are net 30 days. Any billing changes will require that a new Service(s) Agreement be signed by Customer.

Any additional costs imposed by the Customer including business licenses, fees, or taxes will be added to the Customer's invoice yearly.

6. TERMINATION:

Either party may terminate this agreement, after the initial 1-YEAR TERM, without cause if the terminating party gives the other party sixty (60) days written notice. Should Customer terminate any application(s) and or service(s) the remaining balance will immediately become due. Should Customer terminate any part of the application(s) and or service(s) a new Service(s) Agreement will need to be signed.

Upon termination (6. TERMINATION), iWorQ will discontinue all application(s) and or service(s) under this Agreement; iWorQ will provide customer with an electronic copy of all of Customer's data, if requested by the Customer (within 3-5 business days).

During the term of the Agreement, the Customer may request a copy of all of Customer's data for a cost of no more than $2500; and all provisions of this Agreement will continue.

7. ACCEPTABLE USE:

Customer represents and warrants that the application(s) and service(s) will only be used for lawful purposes, in a manner allowed by law, and in accordance with reasonable operating rules, and policies, terms, and procedures. iWorQ may restrict access to users upon misuse of application(s) and service(s).

8. MISCELLANEOUS PROVISIONS:

This Agreement will be governed by and construed in accordance with the laws of the State of Utah.

9. CUSTOMER IMPLEMENTATION INFORMATION:

Primary Implementation Contact _____ Title _____

Office Phone _____ Cell _____ Email _____

Secondary Implementation Contact _____ Title _____

Office Phone _____ Cell _____ Email _____

10. CUSTOMER BILLING INFORMATION:

Billing Contact _____ Title _____

Office Phone _____ Cell _____ Email _____

PO# _____ (if required) Tax Exempt ID # _____

11. ACCEPTANCE:

The effective date of this Agreement is listed below. Authorized representative of Customer and iWorQ have read the Agreement and agree and accept all the terms.

Signature _____ Effective Date: _____

Printed Name _____

Title _____

Office Number _____

Cell Number _____

iWorQ Service(s) Agreement
APPENDIX A

iWorQ Cost Proposal

Vernal, UT	**Population- 10681**
374 East Main St **Vernal, UT 84078**	**Prepared by: Kyle Heiner**

Annual Subscription Fees

Application(s) and Service(s)	Package Price	Billing
Fleet Management - Available on any computer, tablet, or mobile device using Chrome browser - Fuel log tracking and uploads - Work orders for employee cost, inventory, and purchase orders - Manage maintenance schedules - Inventory management - Configurable dashboard, fields, and reports	**$3,073.00**	Annual
Subscription Fee Total (This amount will be invoiced each year)	**$3,073.00**	

One-Time Setup, GIS integration, and Data Conversion Fees

Service(s)	Full Price Cost	Package Price	Billing
One-Time Setup Total (This amount will be added year 1)	**~~$2,000.00~~**	**$0.00**	**Year One**

NOTES SERVICE(S) DESCRIPTION

I. Invoice for the (Annual Subscription Fee Total + On-Time Total) will be sent out 2 weeks after signature and Effective Date

II. This subscription Fee and Agreement have been provided at the Customer's request and is valid for 25 days

III. This cost proposal cannot be disclosed or used to compete with other companies.

IV. Instead of sending the invoice for the full annual amount 2 weeks after signature, a prorated invoice totaling $1,200 will be sent out to cover services now through June 2021. The full annual invoice for $3,073 will then be sent on July 1, 2021.

NOTICE OF PUBLIC MEETING

TO THE PUBLIC AND RESIDENTS OF VERNAL CITY: Notice is hereby given that the **VERNAL CITY COUNCIL** will hold a regular meeting on ***Wednesday, October 7, 2020 at 7:00 p.m.*** in the Vernal City Council Chambers at 374 East Main St, Vernal, Utah.

A G E N D A

7:00 p.m. **OPENING CEREMONY**

1. Invocation or Uplifting Thought
2. Pledge of Allegiance

STANDING BUSINESS

1. Approval of the Minutes of September 16, 2020 Regular Meeting

7:15 PM **PUBLIC HEARING**

1. Downtown Master Plan Application for Funding with the Community Impact Board – Quinn Bennion

POLICY AND LEGISLATION

1. Request for Approval of Amendment to the Vernal City Municipal Code – Section 6.20.010 – Dog Licensing Required – Ordinance No. 2020-11– Dave Everett
2. Request for Approval of Interlocal Agreement with Uintah Fire Suppression SSD for Fire Services at the Airport – Resolution No. 2020-11 - Allen Parker
3. Review of Potential CDBG project submittals – Quinn Bennion
4. Review of the Airport Capital Improvement Plan – Allen Parker
5. Request for Approval of Agreement with IWORQS for Fleet Management Software – Allen Parker
6. Discussion regarding Water & Sewer Lateral Service Line Warrant Program – Quinn Bennion

ADMINISTRATIVE REPORTS

ADJOURN

NOTE: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Quinn Bennion, 374 East Main, Vernal, Utah 84078 or phone (435)789-2255 at least three days before the meeting.