



# Planning & Development Building Permit Application

374 East Main Vernal Utah 84078 Phone (435) 789-2271 email: [building@vernalcity.org](mailto:building@vernalcity.org)

BP# \_\_\_\_\_

Date of Application \_\_\_\_\_ Value of Work \_\_\_\_\_ E-mail \_\_\_\_\_ Phone \_\_\_\_\_

Applicant's Name \_\_\_\_\_  Owner  Lease  Contractor  Other \_\_\_\_\_

Building Address \_\_\_\_\_ Parcel Number \_\_\_\_\_ Zone \_\_\_\_\_

Parcel Owner Name \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Parcel Owner Email Address \_\_\_\_\_

Description and Scope of Work \_\_\_\_\_

Identify the Current Property Status:  New Construction  Remodel  Addition  Other \_\_\_\_\_

PROJECT INFORMATION		
Square Footage Main _____	Second Floor/Loft _____	Basement _____
Fire protection Sprinklers (not required as per state law) <input type="checkbox"/> Yes <u>or</u> <input type="checkbox"/> No		
Basement <input type="checkbox"/> Finished <u>or</u> <input type="checkbox"/> Unfinished / Business Name _____		

CONTRACTOR	VERIFIED _____	DATE _____
Contractor: _____	License #: _____	- _____ License Type: _____
E-mail: _____	Phone: _____	Address: _____

ELECTRICAL	VERIFIED _____	DATE _____
Contractor: _____	License #: _____	- _____ License Type: _____
E-mail: _____	Phone: _____	Address: _____

PLUMBING	VERIFIED _____	DATE _____
Contractor: _____	License #: _____	- _____ License Type: _____
E-mail: _____	Phone: _____	Address: _____

MECHANICAL	VERIFIED _____	DATE _____
Contractor: _____	License #: _____	- _____ License Type: _____
E-mail: _____	Phone: _____	Address: _____

The building official is authorized to suspend or revoke a permit issued under the provisions of the ICC code wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or regulation or any of the provisions of the ICC code.



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All work must be completed by a licensed State of Utah contractor or Homeowners as regulated by the Division of Professional Licensing.

### OCCUPANCY

Vernal City restricts the occupancy of the building within the City limits accordingly: It is unlawful to occupy or move furnishings into any building without first having obtained a Certificate of Occupancy issued by the City. Failure to abide by the conditions of this ordinance will result in a canceled inspection until brought into compliance.

### SCHEDULE

It is the responsibility of the contractor to see that the project is completed in a timely fashion and allow the occupant enough time to plan their move-in date. The contractor/builder is solely responsible for any hardship to an occupant/buyer which may occur due to lack of planning or construction setbacks which may affect the projected completion and move in date. Inspections must be scheduled 24 hours in advance to the prior business day.

### UTILITIES

Water meters must be installed prior to the use of any water on the project. This may be coordinated through the City Utility Department. Jumpers are not permitted and may be prosecuted as **Theft of Public Utilities** if used without written authorization and consent.

### GRADING

Owners/builders/buyers are responsible to determine soil and subsurface conditions before construction begins, as they may affect the safety of the structures. The same are solely responsible to provide adequate measures to remedy any conditions which are discovered such as groundwater, unacceptable soils and liquefiable soils for proper structural stability. In addition, backfill and maintenance of final grade must be maintained against all structures at all times. It shall be the responsibility of the owner/contractor to maintain fugitive dust to job site at all times from commencement of construction to the completion.

### PUBLIC RIGHT OF WAY

All work that is being completed in the City right of way, sidewalk and/or street must obtain an encroachment permit including curb cutting and/or replacement of driveway approaches.

### PERMIT

All permits are valid for 180 days from issue date or last approved inspection. Permits will expire without an approved inspection or when an extension request has not been granted.

### CONSTRUCTION DOCUMENTS

Approved plans must be in a conspicuous location on site at all times during construction. Any discrepancy found in the plans and/or construction must be brought to the immediate attention of the building department. Any deviation from the approved plans requires two (2) sets of amended plans to be submitted for review. Work must not proceed on the proposed work without obtaining an approval from Vernal City.

### LICENSING

It is the Homeowner/Contractor's responsibility to verify that all sub-contractors are licensed by the State of Utah prior to commencement of work.

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and we agree to conform to all applicable laws of this jurisdiction.

Name (print) \_\_\_\_\_ Title \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Office use only

=====  
Building \_\_\_\_\_ Plan Review \_\_\_\_\_ State \_\_\_\_\_ Water \_\_\_\_\_ Sewer \_\_\_\_\_

Building Official \_\_\_\_\_ Date \_\_\_\_\_ **TOTAL** \_\_\_\_\_