



## UINTAH ANIMAL CONTROL & SHELTER SPECIAL SERVICE DISTRICT EMPLOYMENT APPLICATION

\_\_\_\_\_  
Name

\_\_\_\_\_  
Home Phone / Cell Phone

\_\_\_\_\_  
Address

\_\_\_\_\_  
Business Phone

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
E-mail address

### IMPORTANT

**Read the following instructions carefully before filling out your application.**

*All requested information must be furnished. The information you give will be used to determine your qualifications for employment. It is important that you answer all questions on your application fully and accurately; failure to do so may delay its consideration and could mean loss of employment opportunities. If an item does not apply to you, or if there is no information given, please write the letters "N/A" for **Not Applicable**. Please type or print all information. You must sign and date this application.*

1. Position / Title applied for: \_\_\_\_\_
2. Type of employment acceptable: Full-time  Part-time  Seasonal
3. Are you a citizen of the United States? Yes  No   
If no, do you possess documentation that you are legally authorized to live and work in the United States?  
Yes  No
4. Have you ever worked for Animal Services? Yes  No   
If yes, position held: \_\_\_\_\_ Dates: from \_\_\_\_\_ to \_\_\_\_\_
5. Are you related to any Animal Services employee? Yes  No   
If yes, list name(s): \_\_\_\_\_
6. Have you served in the U.S. Armed Forces? Yes  No   
If yes, Branch: \_\_\_\_\_ Service # \_\_\_\_\_ Type of Discharge \_\_\_\_\_  
Dates of active service: from \_\_\_\_\_ to \_\_\_\_\_
7. Do you have a valid Utah or other State Driver's license? Yes  No   
Do you have a valid CDL license? Yes  No   
If yes, type: \_\_\_\_\_ Endorsements: \_\_\_\_\_

**UINTAH ANIMAL CONTROL AND SHELTER SPECIAL SERVICE DISTRICT  
IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT  
DISCRIMINATE AGAINST THE DISABLED IN EMPLOYMENT SERVICE**

8. Lowest wage you will accept: \$ \_\_\_\_\_ per \_\_\_\_\_
9. Are you currently employed? Yes  No
10. When will you be available for work: \_\_\_\_\_

### EDUCATION AND TRAINING

1. Are you a high school graduate or equivalent? Yes  No
- Name and location of high school: \_\_\_\_\_
- Years attended: from \_\_\_\_\_ to \_\_\_\_\_

2. Circle highest grade completed:      1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16+

3. Post high school education:

College, University attended	Dates attended	Major / Minor	Credits Earned	Degree / Cert.
(Other training)				

4. Clerical skills: Keyboard \_\_\_\_\_ wpm    Shorthand \_\_\_\_\_ wpm    Other \_\_\_\_\_

5. List any equipment you have operated successfully:
- \_\_\_\_\_
- \_\_\_\_\_

6. List any professional or trade licenses, certificates, registration or membership:
- \_\_\_\_\_
- \_\_\_\_\_

## EXPERIENCE

Beginning with present or most recent experience, account for at least your past 10 years of employment. If you wish to elaborate on your experience, a supplemental sheet or resume may be attached, but this section **MUST** be filled out. Include military or volunteer type employment.

Employer _____ Full-time <input type="checkbox"/> Address _____ Part-time <input type="checkbox"/> Job Title _____ Volunteer <input type="checkbox"/> Duties _____ _____ Reason for leaving _____ _____	Length of Job from: mth / yr _____ to: mth / yr _____ Hours worked per week _____ Last wage \$ _____ per _____ May we contact this employer regarding your employment record? Yes <input type="checkbox"/> No <input type="checkbox"/>
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**AGREEMENT**

*I certify that the answers given herein are true and accurate to the best of my knowledge.*

*I authorize you to make such investigations and inquiries of my personal, employment, or criminal history as may be necessary in arriving at an employment decision. I hereby release employers and law enforcement agencies or persons from all liability in responding to inquiries in connection with my application.*

*In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand also that I am required to abide by all rules and regulations of the Uintah Animal Control and Shelter Special Service District.*

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

**FOR PERSONNEL OFFICE USE ONLY**

Education	_____	Written	_____
Experience	_____	Oral	_____
Special	_____	Additional	_____
Background	_____	Performance	_____
Minimums	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Overall rating \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_