

Vernal City
Major Home Occupation License
In-Home Daycare & Preschool Checklist

1. State Certificate of Child Care Licensing is required. Contact the Utah Department of Health's [Child Care Licensing Division](#) for classes and information at 801-273-6617.
2. Apply with the [Utah Department of Commerce](#) for a business name registration. To apply, [click here](#).
3. Request a state health inspection *if* food is being served.
4. Current certificate of first aid/CPR training. Contact the Utah Department of Health's [Child Care Licensing Division](#) for class information at 801-273-6617.
5. Apply for a Vernal City business license.
6. Complete a fire department inspection. Business license clerk will order this inspection.

*It is applicant's responsibility to provide items 1-4, when presenting completed business license application. The application fee will be collected when business license application is turned in. *Fee schedule*