

**M**INUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD  
MAY 19, 2010 at 7:00 p.m. in the Vernal City Council room, 447 East Main, Vernal,  
Utah 84078.

**PRESENT:** Councilmembers Cal Dee Reynolds, Sonja Norton, Bert Clark and JoAnn Cowan and Mayor Gary Showalter. Councilmember Ted Munford was excused.

Mayor Showalter welcomed everyone to the meeting.

**INVOCATION OR UPLIFTING THOUGHT:** The invocation was given by Councilmember Cal Dee Reynolds.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mr. Phil Timothy.

**APPROVAL OF CITY COUNCIL MINUTES OF MAY 5, 2010:** Councilmember Cal Dee Reynolds moved to approve the minutes May 5, 2010 as written. Councilmember Bert Clark seconded the motion. The motion passed with Councilmembers Clark, Cowan, Reynolds and Norton voting in favor.

**APPROVAL OF CITY COUNCIL MINUTES OF MAY 18, 2010:** Councilmember Bert Clark asked if the garage door for the public works building would actually be replaced. Allen Parker stated that it would be replaced with a walk-in type door. Councilmember Clark asked that the minutes reflect that, and moved to approve the minutes of May 18, 2010 with that correction. Councilmember Sonja Norton seconded the motion. The motion passed with Councilmembers, Cowan, Reynolds, Norton and Clark voting in favor.

**PUBLIC HEARING: REQUEST FOR AMENDMENT TO THE VERNAL CITY MUNICIPAL CODE, PLANNING & ZONING SECTION 16.54.015 – CONDITIONAL USES IN FAIRGROUNDS & PARK ZONES – ORDINANCE NO. 2010-08:** Allen Parker explained that Ordinance 2010-08 received a positive recommendation from the Planning Commission to allow 95 foot tall low powered radio antennas to be placed in the fairgrounds and park zones as conditional uses. This would allow cell towers to be placed at the Western Park at the same height as the overhead lights. Councilmember Bert Clark asked if the tower would need to be lit. Allen Parker stated that the tower will be outside the approach zone for the airport so lighting will not be required. Also, the Planning Commission will be able to place conditions on the placement of the tower for safety. Councilmember Norton stated that the tower will be placed at a location best suited for the Western Park. Mayor Showalter opened the discussion for public comments. There were no public comments and the public hearing was closed. Councilmember JoAnn Cowan moved to approve Ordinance No. 2010-08. Councilmember Bert Clark seconded the motion. The motion passed with the following roll call vote:

Councilmember Cowan .....aye;  
Councilmember Reynolds.....aye;  
Councilmember Clark.....aye;  
Councilmember Norton.....aye.

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**MUNICIPAL BUILDING ARCHITECTURE CONTRACT AMENDMENT – KEN BASSETT:**

Ken Bassett explained that the discovery of groundwater on the new municipal facility site required the architect to design the ground water piping and redesign the space needed for the retention basin. This added work cost \$2709. Councilmember Sonja Norton moved to approve the amendment to the architectural contract with JRCA in the amount of \$2709 for the additional ground water designs. Councilmember Bert Clark seconded the motion. The motion passed with the following roll call vote:

- Councilmember Cowan .....aye;
- Councilmember Reynolds.....aye;
- Councilmember Clark.....aye;
- Councilmember Norton.....aye.

**BASIN AUTO STORM BASIN PROJECT – KEN BASSETT:**

Mayor Showalter explained that Basin Auto owns property next to the municipal building project, and storm water has historically run from that property to the neighboring property. Ken Bassett explained that the City solicited bids to construct a retention basin to retain that storm water so it does not encroach onto the City office site. The property owner, Mr. John Smith, has agreed to allow the retention pond to be located on his property. Darrin Anderson stated that the water drains from the roof and the back property, and the design will drop the water into an inlet box with a gravel envelope. Councilmember Cowan asked who would be responsible to clean the basin. Ken Bassett stated that the property owner will be responsible. After further discussion, Councilmember JoAnn Cowan moved to accept the low bid from BHI to install the retention basin and draft an agreement with Mr. Smith to cover the maintenance of the storm drain facility. Councilmember Sonja Norton seconded the motion. The motion passed with the following roll call vote:

- Councilmember Cowan .....aye;
- Councilmember Reynolds.....aye;
- Councilmember Clark.....aye;
- Councilmember Norton.....aye.

**MUNICIPAL BUILDING ARCHITECTURE CONTRACT AMENDMENT – KEN BASSETT:**

Councilmember Bert Clark stated that the total of the architectural contract is actually \$3672, not \$2709. He moved to approve the amended amount of \$3672. Councilmember Sonja Norton seconded the motion. The motion passed with the following roll call vote.

- Councilmember Cowan .....aye;
- Councilmember Reynolds.....aye;
- Councilmember Clark.....aye;
- Councilmember Norton.....aye.

**REQUEST FOR ADOPTION OF THE GENERAL PLAN – ORDINANCE NO. 2010-09 – ALLEN PARKER:**

Allen Parker explained that the Planning Commission brought the updated general plan to the City Council with a few recommended changes to the land use map. Those

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changes have now been incorporated into the document. Now, the transportation section needs to be coordinated with Uintah County, specifically how the County's general plan deals with cross sections and widths of right-of-ways for minor arterial or collector roads. Councilmember Clark asked what the recommended road size is. Allen Parker stated Uintah County requires 66 feet and 100 feet for arterial and collector roads. Mayor Showalter suggested the adoption of the general plan be postponed until the transportation needs are finalized. Councilmember Sonja Norton moved to table Ordinance No. 2010-09 until the next meeting. Councilmember Cal Dee Reynolds seconded the motion. The motion passed with a unanimous vote with Councilmembers Norton, Reynolds, Clark and Cowan voting in favor.

Mayor Showalter asked that a summary of the plan be prepared for the Council.

**REQUEST FOR AMENDMENT TO THE VERNAL CITY MUNICIPAL CODE, SECTION 9.60.100 – TRUCK ROUTES – ORDINANCE NO. 2010-10 – KEN BASSETT:**

Mayor Showalter explained that the intent of this ordinance is to simply change the name of Highway 44 to Highway 191. The remainder of the truck route was initially established in the 1980's and will remain the same. Ken Bassett agreed that this ordinance is simply clarifying the correct roadway. Councilmember Bert Clark moved to approve Ordinance No. 2010-10. Councilmember Cal Dee Reynolds seconded the motion. The motion passed with the following roll call vote:

- Councilmember Cowan .....aye;
- Councilmember Reynolds.....aye;
- Councilmember Clark.....aye;
- Councilmember Norton.....aye.

**SELECTION OF HEALTH, DENTAL AND LIFE INSURANCE PROVIDERS FOR FY2011 – KEN BASSETT:**

Ken Bassett explained that the current health insurance carrier, Altius Health Care, notified the City that the cost for health insurance coverage would increase 27.4% effective July 1<sup>st</sup>. The high increase forced the City to solicit proposals from other carriers, and four proposals were submitted by Cochran Insurance, Mayberry Insurance, GBS Benefits Services and Gallagher Insurance Services. The Administrative Committee evaluated the proposals and the agents submitting those quotes and quickly realized that as insurance carriers make proposals, whatever quote the company offers is given to each broker to market that product. Three brokers, Mayberry Insurance, GBS Benefits Services and Gallagher Insurance Services, were invited to make presentations to the Administrative Committee and the recommendation is to reject all the bids and select GBS Benefits, with Tim King as the local agent, as the agent of record to pursue quotes for the City's health, dental and life insurance program. After further discussion, Councilmember JoAnn Cowan moved to select GBS benefits as the City's agent of record. Councilmember Sonja Norton seconded the motion. The motion passed with Councilmembers Cowan, Norton, Reynolds and Clark voting in favor. Councilmember Cowan then moved to reject all the proposals and have the agent of record solicit proposals for the City. Councilmember Sonja Norton seconded the motion. The motion passed with Councilmembers Cowan, Norton, Reynolds and Clark voting in favor.

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**REQUEST FOR MINOR SUBDIVISION AT 732 SOUTH 500 WEST – ALLEN PARKER:**

Allen Parker explained that property owners Phil and Joann Timothy are requesting to divide their property located on 500 West into two properties. He displayed how the property would be divided for the Council and explained that the home will be on one lot and the remaining agricultural property will be another lot. Phil Timothy explained that they have actually sold the home and property to separate owners. Councilmember Clark asked if there is a wide enough access for the agricultural property to be developed. Allen Parker stated that the lots will conform to the City code and the Planning Commission is forwarding a positive recommendation. Councilmember Norton noted that there will be 100 feet of frontage for the agricultural property. Councilmember JoAnn Cowan moved to approve the minor subdivision for the property located at 732 South 500 West as presented. Councilmember Cal Dee Reynolds seconded the motion. The motion passed with a unanimous vote with Councilmembers Cowan, Norton, Reynolds and Clark voting in favor.

**REQUEST FOR EXTENSION OF JANITORIAL CONTRACT – KEN BASSETT:** Ken Bassett explained that as the City enters into a new fiscal year, the staff will also move to the new City Hall in January of 2011. In the meantime, custodial services need to continue. He recommended the Council approve extending the current custodial contract with Darla and John Busch through the end of the year at a cost of \$1450 a month. Councilmember Sonja Norton moved to approve the janitorial contract extension. Councilmember Cal Dee Reynolds seconded the motion. The motion passed with the following roll call vote:

- Councilmember Cowan .....aye;
- Councilmember Reynolds.....aye;
- Councilmember Clark.....aye;
- Councilmember Norton.....aye.

**ADMINISTRATIVE REPORTS:**

Planning & Zoning Training:

Allen Parker stated that there is a two hour training session on May 26<sup>th</sup> hosted by the Utah League of Cities and Towns at the City offices.

**ADJOURN:** There being no further business, Councilmember Norton moved to adjourn. Councilmember JoAnn Cowan seconded the motion. The motion passed with a unanimous vote and the meeting was declared adjourned.

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Mayor Gary Showalter

ATTEST:

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Roxanne Behunin, Deputy Recorder