

**M**INUTES OF THE VERNAL CITY COUNCIL SPECIAL CITY MEETING  
HELD JUNE 29, 2011 AT 4:00 p.m. in the Vernal City Council chambers, 447 East  
Main, Vernal, Utah.

**PRESENT:** Councilmembers Ted Munford, JoAnn Cowan, Cal Dee Reynolds, Sonja Norton, and Bert Clark and Mayor Gary Showalter.

**STAFF:** Ken Bassett and Roxanne Behunin.

**ACKNOWLEDGEMENT AND APPROVAL OF SPECIAL MEETING:** *Councilmember Bert Clark moved to acknowledge and approve this special meeting. Councilmember Ted Munford seconded the motion. The motion passed with a unanimous vote.*

**PUBLIC HEARING: FY2011 BUDGET REOPENER #2 – ORDINANCE NO. 2011-18:**  
Ken Bassett explained that the general fund revenue collected for FY2011 was \$7.98 million dollars and the expenses were \$8.9 million dollars. This required the City to use \$200,000 of prior year funds. However, it was suggested by the finance director to transfer \$240,000 to the Municipal Building Authority for the purpose of paying the bond for the new City office building. Further, Ken explained that the City is only allowed to carry over 18% of the revenue from year to year, and the unreserved balance is at 17.6%. The transfer to the MBA will keep the unreserved balance at an acceptable level, and still maintain a healthier balance than what was expected. One item that needs to be added to the FY2011 budget is the emergency services grant of \$13,000 received from the State of Utah. The police department would like to use the funds to purchase a portable light tower at a cost of \$10,000. The funds must be used by the end of June. Mayor Showalter asked what would happen to the remaining funds. Ken Bassett stated those funds would stay with the County. After further discussion, *Councilmember Munford moved to approve the \$10,000 grant expense. Councilmember JoAnn Cowan seconded the motion. The motion passed the following roll call vote:*

*Councilmember Clark.....aye;*  
*Councilmember Norton.....aye;*  
*Councilmember Reynolds .....aye;*  
*Councilmember Cowan .....aye;*  
*Councilmember Munford.....aye.*

Mayor Showalter noted that the City is fortunate as compared to other agencies, in having a healthy fund balance, and he commended the City administration as well as the department heads in recognizing the need to keep tight control over spending. He stated that even though he has been in doubt of the need to spend money on a new building, the funds are being used wisely. Mayor Showalter then opened the public hearing for comments. There being no comments, the hearing was closed. *Councilmember JoAnn Cowan moved to approve the FY2011 budget reopener 2, Ordinance No. 2011-18, with the transfer to the MBA of \$240,000 for debt payment. Councilmember Ted Munford seconded the motion. The motion passed with the following roll call vote:*

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*Councilmember Clark.....aye;*  
*Councilmember Norton.....aye;*  
*Councilmember Reynolds .....aye;*  
*Councilmember Cowan .....aye;*  
*Councilmember Munford.....aye.*

**ADJOURN:** There being no further business, *Councilmember Sonja Norton moved to adjourn. Councilmember JoAnn Cowan seconded the motion. The motion passed with Councilmembers Norton, Cowan, Munford, Clark and Reynolds voting in favor and the meeting was adjourned.*

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Mayor Gary Showalter

ATTEST:

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Roxanne Behunin, Deputy Recorder