

MINUTES OF THE VERNAL CITY COUNCIL SPECIAL MEETING HELD
JUNE 25, 2014 at 4:00 p.m. in the Vernal City Council room, 374 East Main, Vernal,
Utah 84078.

PRESENT: Councilmembers Bert Clark, Dave Everett, JoAnn Cowan and Ted Munford. Mayor Sonja Norton and Councilmember Samantha Scott were excused.

SELECTION OF MAYOR PRO TEMPORE: Councilmember Dave Everett moved to appoint Bert Clark as the Mayor Pro Tempore for this meeting. Councilmember Ted Munford seconded the motion. The motion passed with a unanimous vote.

WELCOME AND SPECIAL MEETING ACKNOWLEDGEMENT: Councilmember Bert Clark welcomed everyone to the meeting and acknowledged the special meeting.

FY2014 BUDGET REOPENER #2 – ORDINANCE NO. 2014-22: Ken Bassett explained that this is the last opportunity before the end of the fiscal year to make adjustments to balance the budget. The revenues have increased about \$130,000 with some of that increase being in permits and some in intergovernmental revenue. Mike Davis noted that the largest increases were in the Class C Road funds and a police grant. Councilmember Cowan asked what the increase was in miscellaneous services. Mike Davis explained that the City received a refund of money sent to ICMA who handles the health retirement account. The funds were for an employee who has passed away, therefore the money reverts back to the City. Roxanne Behunin clarified that the funds must be used for the employee or dependents and does not transfer to beneficiaries.

Ken Bassett explained that the expenditures in a few departments in the general fund have increased slightly. In the Planning Department, professional services for the review of plats increased \$20,000 due to the large amount of commercial development. That expense is offset by revenue paid by the permit holder. In the Police Department, the change is from a federal grant that was received and is reflected in the revenues also. The change in the budget to transfers of contributions is mostly associated with the airport, and those expenses are projected to increase over the next few years with the expansion of the airport runway and the operating and maintenance for the new terminal. He reminded the Council that the County manages the airport with the City paying 25% of the costs. Mike Davis stated that there was an overall increase of \$80,000 in the general fund bringing the unappropriated fund balance to \$380,000. Councilmember Bert Clark asked where that put the allowable percentage. Mike Davis stated the budget started at 16%, and the increased revenue put the unappropriated balance at around 18%. The City can be up to 25% of revenues now. Ken Bassett stated that percentage is within the legal limits. Mayor Pro Tempore Clark opened the public hearing for comments. There being no public comments, the public hearing was closed. Councilmember JoAnn Cowan moved to approve Ordinance No. 2014-22 adopting the FY2014 budget reopener #2. Councilmember Dave Everett seconded the motion. The motion passed with the following roll call vote.

Councilmember Munford.....aye;
Councilmember Cowan.....aye.
Councilmember Everettaye;
Councilmember Clark.....aye.

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ADMINISTRATIVE REPORTS:

Planning Commission:

Councilmember Bert Clark asked if the City had advertised for volunteers to fill vacant spots on the Planning Commission. Ken Bassett answered that the Board members have discussed this issue, but there has been no solicitation yet.

Nuisances:

Councilmember Cowan asked the staff to look at a property on 100 North where the resident is collecting old doors. Councilmember Dave Everett stated he has also received complaints about this property. Ken Bassett stated the code enforcement officer would address it. Councilmember JoAnn Cowan suggested the City honor a business or family each month that has beautified their property.

ADJOURN: There being no further business, Councilmember Dave Everett moved to adjourn. Councilmember Ted Munford seconded the motion. The motion passed with a unanimous vote and the meeting was declared adjourned.

Mayor Pro Tempore Bert Clark

ATTEST:

Roxanne Behunin, Deputy Recorder

(S E A L)